

Wynantskill Union Free School District

Superintendent Christine Hamill



Principal Jack Lynskey

2011-2012 District Calendar

www.wynantskillufsd.org

Wynantskill Union Free School District

District Mission Statement

The mission of our community based school is to create a safe, compassionate, progressive learning environment that recognizes individual needs and encourages all students to strive for personal and educational excellence.

As a small, suburban school district, rich with pride, we believe that by working together we can: create a dynamic program based on character, tolerance and diversity; provide opportunities for all to reach their fullest potential; empower all to achieve personal excellence and encourage a life-long love of learning.

Board of Education

The Board of Education is composed of five district residents, elected for a three year, unpaid term of service.

The Board of Education, under NY State Education Law, is charged with the responsibility of establishing written district policies, which govern the education of all children attending district schools, approving the annual budget and spending priorities and ensuring district adherence to state and federal laws and regulations.

Meetings of the Board are held at least monthly in order to conduct the legally required business of the school district and are open to the public.

2011-2012 Board of Education
Andrea Paone, President
Ann Marsh, Vice President
Christina Curran, Member
Matthew Hug, Member
Andrew Lanese, Member
Kathy Fazioli, District Clerk

School District Website

The school district website www.wynantskillufsd.org, also has additional contact information, including email addresses for faculty and staff.

The school district website is also a great resource where you will find announcements of upcoming events, news about what's going on at Gardner Dickinson, teacher pages, sports schedules, downloadable forms and more.

School Bus Safety

It is essential that students behave appropriately while riding the school bus. We ask that you review the following information with your child(ren) to assure everyone's safety while riding the school bus:

- All students are assigned seats and must sit in them at all times while on the bus
- No eating food or drinking of beverages is allowed while riding the bus
- No loud talk or noise making that can be distracting to the driver and others
- Follow all of the rules described in the Student Agenda and the District Code of Conduct

Any student whose conduct is unacceptable may be suspended from school transportation. Under NYS Education Law, parents are responsible to transport their suspended school aged child(ren) to and from school each day.

Traffic Safety

Please be aware of the traffic regulations in and around our school. Any students being transported by relatives, family members or friends, must be dropped off in the parking lot area, designated by the "student drop off" sign. This area is for dropping off students only and is not to be used as a place to leave your vehicle under any circumstances, even for a quick minute. Additionally, students should not be dropped off or picked up in the circle area between the hours of 7:30—9:00AM and between 1:30—3:30 PM as these are times that our buses are parked or dropping off or picking up our students and no other vehicles should be in this area, during these times.

Some final reminders to assure the safety of our students and visitors when on school property

- All Traffic Signs must be obeyed
- It is illegal to pass a stopped school bus when signal lights are flashing. It is illegal to pass a bus when its red lights are flashing even in the school driveway
- Parking or standing in any area, other than the parking lot, during designated times is prohibited
- Report any violations to the School Administration immediately
- Slow Down

In order to maintain a safe school environment, the District asks all drivers to obey all signs and painted traffic flow indicators on school grounds. For parents dropping off or picking up children, we ask parents to allow enough time to do this safely.

Parent Teacher Organization (PTO)

The Wynantskill PTO is a very active partner in our educational program. Meetings are usually held on the second Tuesday of the month and new members are always welcomed. Information about meetings and the work conducted by the PTO can be found on the district’s website.

Danielle Montagna, President
Michelle Fanning, Vice President
Michelle Marte, Secretary
Tina Turbiasz, Treasurer

District Shared Decision Making Team

The SDM team is comprised of school district faculty, staff and community representatives who are charged each year, by the Board of Education, to work on matters relating to improving all students’ achievement. These meetings are held monthly and are open to the public.

Visitors to the school

To ensure the safety of our students, all visitors to the school must report to the Main Office, sign in, state the reason for the visit and obtain a visitor’s pass, which must be displayed at all times. The Building Principal must approve all visitors during school hours.

Conduct on School Property

All persons, while on school property, at any time, must abide by the District’s Code of Conduct. Signs are posted on school property as a reminder of proper conduct of all persons while on school property.

Community Use of School Facilities

The Board of Education provides for the approved use of the district’s facilities for non-profit groups when these facilities are not in use by the school district. Written “Use of Facilities Request Forms” must be filed with the District Office well in advance of the event(s) to allow the Board of Education to review and approve. All Building Use Request forms must be completely filled out and submitted, along with a written proof of insurance from the group’s insurance carrier.

Breakfast and Lunch Program

Wynantskill serves Breakfast and Lunch daily while school is in session. The price for lunch is \$2.25 Breakfast is \$1.00. The food service program is contracted through AdvancedMeal and offers several breakfast and lunch options each day. Pre-pay plans are available.

Free or Reduced Breakfast & Lunch Program Guidelines

Children from households that meet Federal income guidelines are eligible for free or reduced meals and should complete the application sent to each household

annually. Parents, whose children are eligible, are encouraged to participate. Participation is confidential.

School Attendance and Reporting of Absences

NYS Education Law requires that each minor regularly attend school full time until the minor becomes 17 years old or graduates.

A student’s absence, or anticipated lateness, must be reported to the Health Office by 8:30. The Health Office number is 283-4600 Ext 18. This number may be called at any time day or night.

Daily Instructional Schedule:

	Kindergarten-Grade 5	Grades 6-8
Arrival	8:00-8:15 am	8:15-8:35 am
Breakfast	8:05-8:15 am	8:15-8:35 am
School Day	8:15 am -2:15 pm	8:35 am-3:17 pm
Dismissal	2:15 -2:20 pm	3:17-3:22
Half-Day Dismissal	12:00 pm	11:15 am

When students arrive at school, they must report directly to the cafeteria, where Gardner-Dickinson Staff supervise them until they are sent to class rooms at 8:15 am. If your K-5 child arrives later than 8:15 or your grade 6-8 child later than 8:35, they will need a late entry pass from the office.

Early Release Requests

Students needing to be excused early from school for illness or medical appointments must provide a written parental request for such early dismissal. Written requests must be submitted to the Main Office before the start of school. Parents are required to pick students up at the Main Office and to sign them out for early dismissal.

Changes in Transportation

If a change in transportation is necessary, a signed note must be sent in the morning with your child which contains the following information; your child’s name, grade level, date, address they will be going to and/or name of individual picking up child. Calls to the Main Office during the day to change the transportation arrangements are for emergencies only and are best made prior to 12 noon in order to insure proper receipt of and communication with your child’s teacher and the transportation department.

Health Services

The health services program offers a variety of services to students and parents. Annual vision and hearing examinations are given to each student, with parents notified of any problems found and counseling and follow-up work where it is necessary. The School Nurse is available for counseling students and parents concerning health problems, questions, and concerns.

Dispensing Medication

No medication should be sent to school with the student including prescription as well as over the counter medication. Please contact the school nurse in the event that a medication must be administered during school hours.

Physicals

New York State Law requires that mandatory physicals be completed BEFORE students enter Kindergarten and grades 2, 4, and 7. In order to remain in school, any student who does not have a completed physical when entering these grades will be scheduled for a school physical.

Sports physicals must be reviewed and signed by the school physician before a student is cleared for sports. This will be done when the school doctor is scheduled to come in prior to each season. It is very important that physicals be done by that time. Students are repeatedly informed of the dates. The signing of these physicals will be handled through the Health Office.

Also, before entering grade 6, students must have verification from the doctor of either having had chicken pox or receiving the varicella vaccine.

Student Emergency Contact Forms

Annually this form is sent to parents/guardians for updating. It is critical that parents take the time to update this information for all their children. Any changes throughout the school year must be sent in writing to the child's teacher. It is imperative that the Main Office maintain an accurate and up to date listing of all emergency information on every child in the school. The information provided is used for our automated emergency calling system, which is used to contact parents during an emergency. The information on this form also stipulates where your child will be dropped off in the event of any emergency closing. Pick up at school during emergencies will not be available as our goal is to evacuate students as quickly as possible.

Emergency Closings

If our school is to be closed because of an emergency or inclement weather, an announcement will be made on radio stations WFLY-FLY 92, WGY-810, WGY, WRVE-THE RIVER, WYGB-B95.5, and on television stations WRGB, WTEN, WNYT WXXA and Capital News 9.

In case of emergency closing during the school day, calls and e-mails will be made to all designated student emergency contacts via the automatic emergency closing system.

Integrated Pest Management

Wynantskill Union Free School District uses Integrated Pest Management (IPM) as an effective and environmentally sensitive approach to pest management. IPM relies on a combination of common sense practices such as sanitation, good housekeeping, engineering controls and current information on the life cycles of pests and their interactions with the environment to manage pest damage by the most cost-effective means but with the least hazard to person, property and the environment. IPM programs take advantage of pest management options, including non-chemical alternatives and discreet use of pesticides. A database for notice of planned pesticide use is maintained by the Operations & Maintenance Department. Please contact the Director of Buildings and Grounds for more information.

District Asbestos Management Plan

The Wynantskill Union Free School District Asbestos Management Plan for school year 2011-2012 has been updated and is in compliance with the EPA Asbestos Hazard Emergency Response Act.

This memo is intended to fulfill annual notification, stating that the Asbestos Management Plan for the school building is available at the Maintenance Department.

Title IX and 504 Compliance

The Wynantskill Union Free School District hereby advises students, parents, employees and the general public that it offers employment and educational opportunities without regard to race, color, religion, sex, national origin, disability, age, creed, or marital status.

Questions or Concerns

Questions or concerns regarding your child's educational experience should be directed first to your child's classroom teacher. If, after discussions with the classroom teacher, you are not satisfied, you should contact the Principal. If you feel that the problem has not been adequately resolved as a result of discussions with the Principal, then you should contact the Superintendent. The final level of contact is the Board of Education.

Calendar At A Glance	
SEPTEMBER 7	First Day of Student Attendance
OCTOBER 7	Superintendent's Conference Day – No School
OCTOBER 10	Columbus Day Holiday – No School
NOVEMBER 4	½ Day Students AM PM Parent-Teacher
NOVEMBER 8	Parent-Teacher Conferences Noon-7PM (No School for Students)
NOVEMBER 10	Emergency Early Release - 15 minute early dismissal
NOVEMBER 11	Veteran's Day Holiday – No School
NOVEMBER 23-25	Thanksgiving Recess
DECEMBER 26-31	Holiday Recess
JANUARY 2	Holiday Recess
JANUARY 3	Classes Resume
JANUARY 16	Martin Luther King Jr. Holiday – No School
FEBRUARY 20-24	Mid-Winter Recess
MARCH 16	Superintendent's Conference Day PM – ½ Day Students AM
APRIL 6,9-13	Good Friday Holiday; Spring Recess
MAY 15	School Budget Vote
MAY 28	Memorial Day Holiday - No School
JUNE 21	Last Day of Student Attendance
JUNE 21	8th Grade Graduation

School Day

K-5 8:15 – 2:15
6-8 8:30 – 3:17

Supervision is not provided before 7:45. Do not leave your child unattended on school property prior to 7:45 am.

2011 - 2012

Report Card and Progress Report Schedule

	Progress Reports	Report Cards
Quarter 1	October 12	November 17
Quarter 2	December 21	February 2
Quarter 3	March 11	April 27
Quarter 4	May 18	June 23

NYS Assessments

Grade	Subject	Date
3-8	ELA	Spring 2012
3-8	Math	Spring 2012
4,8	Science	Spring 2012

Wynantskill UFSD is a Drug-Free Zone, therefore, there is no smoking permitted, at any time on school district property.

District Directory

283-4600

EXT. #	NAME	TITLE
14	Christine Hamill	Superintendent
14	Kathy Fazioli	Superintendent Secretary
10	Jack Lynskey	Principal
10	Nancy McKenna	Principal Secretary
14	Belle Angrisano	District Treasurer
14	Denise Fitzgerald	Account Clerk
15	Jean Marie Steffek	CSE Chair Person
15	Kathy Vale	CSE Secretary
22	AdvancedMeal	Food Service
24	Neal Benassi	Dir. Bldg & Grounds
25	Bonnie Cole	Dir. Transportation
18	JoAnn Powers	School Nurse
31	Kristin Morrow	Coord. Curric/Inst/Staff Dev.
27	Amy Murphy	Guidance Counselor
32	Laurie Albright	Athletic Director/PE
17	Judy Dutton	Reading Coordinator
19	Linda Fecura Bunk	Library Media
33	Pam Brody	Psychologist
37	Sue McCormick	Tech. Support Representative
645	PTO	
14	Board of Education	

EXT. #	NAME	TITLE
621	Gina Mahoney	Kindergarten
629	Joan Tatarczuk	Kindergarten
617	Kelli Griffin	1st Grade
607	Samantha Adams	1st Grade
605	Kate Cronin	2nd Grade
602	Karin Carmody	3rd Grade
611	Jackie Glaz	3rd Grade
612	Kristin Gilooly	4th Grade
609	Tim Flannery	5th Grade
616	Peter Mesh	5th Grade
613	Laura Horacek	6th Grade
606	Rebecca Delaney	MS ELA
608	Matt Lutz	MS Social Studies/ Technology
622	Martha Ryan	MS Science
630	M. Therese Bucher	MS Math
639	Lisa Hancock	MS Spanish
620	Mary Alice Newell	Band/Chorus/Music
624	Jeanine Mitchell	Art/FACS
603	Keith Akots	Physical Education
627	Lauren Curran	Reading
601	Stephanie Carbone	Speech & Language
610	Jen Kelleher	Special Education
614	Nicole Sinkins	Special Education
631	Michelle Nicklas	Special Education

Main Office
283-4600 Ext. 10

September 2011

Nurse's Office
283-4600 Ext. 18

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6 <i>Superintendent's Conference Day</i> No Students	7 <i>First Day of Student Attendance</i>	8	9	10
11	12	13 <i>PTO Meeting 6:30pm</i>	14	15 <i>Board of Education Meeting 7:00pm</i>	16	17
18	19	20 <i>Open House Grades 6-8 7:00pm</i>	21 <i>Open House Grades K-5 7:00pm</i>	22	23	24
25	26	27	28	29	30	

Main Office
283-4600 Ext. 10

October 2011

Nurse's Office
283-4600 Ext. 18

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6 <i>SDM Meeting 6:30pm</i>	7 <i>Superintendent's Conference Day No Students</i>	8
9	10 <i>Columbus Day Holiday NO SCHOOL</i>	11 <i>Progress Reports Mailed PTO Meeting 6:30pm</i>	12	13	14	15
16	17	18	19	20 <i>Board of Education Meeting 7:00pm</i>	21	22
23	24	25	26	27	28	29
30	31					

Main Office
283-4600 Ext. 10

November 2011

Nurse's Office
283-4600 Ext. 18

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 <i>SDM Meeting 6:30pm</i>	4 <i>Parent-Teacher Conferences pm 1/2 Day Students am Report Cards Mailed</i>	5
6	7	8 <i>Parent-Teacher Conference K-8 12:-00pm—7:00pm No Students</i>	9	10 <i>Emergency Early Release 15 minute early release</i>	11 <i>Veteran's Day Holiday NO SCHOOL</i>	12
13	14	15 <i>PTO Meeting 6:30pm</i>	16	17 <i>Board of Education Meeting 7:00pm</i>	18	19
20	21	22	23 <i>Thanksgiving Recess NO SCHOOL</i>	24 <i>Thanksgiving Recess NO SCHOOL</i>	25 <i>Thanksgiving Recess NO SCHOOL</i>	26
27	28	29	30			

Main Office
283-4600 Ext. 10

December 2011

Nurse's Office
283-4600 Ext. 18

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <i>Winter Concert Grades 6-8 7:00pm</i>	2	3
4	5	6	7	8 <i>Winter Concert Grades 1-5 7:00pm</i>	9	10
11	12	13	14	15 <i>Board of Education Meeting 7:00pm</i>	16 <i>Progress Reports Mailed</i>	17
18	19	20	21	22	23	24
25	26 <i>Holiday Recess NO SCHOOL</i>	27 <i>Holiday Recess NO SCHOOL</i>	28 <i>Holiday Recess NO SCHOOL</i>	29 <i>Holiday Recess NO SCHOOL</i>	30 <i>Holiday Recess NO SCHOOL</i>	31

Main Office
283-4600 Ext. 10

January 2012

Nurse's Office
283-4600 Ext. 18

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2 <i>Holiday Recess</i> NO SCHOOL	3 <i>Classes Resume</i>	4	5 <i>SDM Meeting</i> 6:30pm	6	7
8	9	10 <i>PTO Meeting</i> 6:30pm	11	12	13	14
15	16 <i>Martin Luther King, Jr. Holiday</i> NO SCHOOL	17	18	19 <i>Board of Education Meeting</i> 7:00pm	20	21
22	23	24	25	26	27	28
29	30	31 <i>Report Cards Mailed</i>				

Main Office
283-4600 Ext. 10

February 2012

Nurse's Office
283-4600 Ext. 18

Sun	Mon	Tue	Wed	Thu	Fri	Sat
			1	2 <i>SDM Meeting</i> 6:30pm	3	4
5	6	7 <i>PTO Meeting</i> 6:30pm	8	9	10	11
12	13	14	15	16 <i>Board of Education</i> <i>Meeting</i> 7:00pm	17	18
19	20 <i>Mid-Winter Recess</i> NO SCHOOL	21 <i>Mid-Winter Recess</i> NO SCHOOL	22 <i>Mid-Winter Recess</i> NO SCHOOL	23 <i>Mid-Winter Recess</i> NO SCHOOL	24 <i>Mid-Winter Recess</i> NO SCHOOL	25
26	27	28	29			

Main Office
283-4600 Ext. 10

March 2012

Nurse's Office
283-4600 Ext. 18

Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1 <i>SDM Meeting 6:30pm</i>	2	3
4	5	6	7	8	9 <i>Progress Reports Mailed</i>	10
11	12	13 <i>PTO Meeting 6:30pm</i>	14	15 <i>Board of Education Meeting 7:00pm</i>	16 <i>Staff Development 1/2 Day Students am Arts Festival 7:00pm</i>	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Main Office
283-4600 Ext. 10

April 2012

Nurse's Office
283-4600 Ext. 18

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6 <i>Good Friday Holiday</i> NO SCHOOL	7
8	9 <i>Spring Recess</i> NO SCHOOL	10 <i>Spring Recess</i> NO SCHOOL	11 <i>Spring Recess</i> NO SCHOOL	12 <i>Spring Recess</i> NO SCHOOL	13 <i>Spring Recess</i> NO SCHOOL	14
15	16	17 <i>Report Cards</i> <i>Mailed</i> <i>PTO Meeting</i> <i>6:30pm</i>	18	19 <i>Board of Education</i> <i>Meeting</i> <i>7:00pm</i>	20	21
22	23	24	25	26	27	28
29	30					

Main Office
283-4600 Ext. 10

May 2012

Nurse's Office
283-4600 Ext. 18

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3 <i>Spring Concert Grades 1—5 7:00pm</i>	4	5
6	7	8 <i>PTO Meeting 6:30pm</i>	9	10 <i>Spring Concert Grades 6—8 7:00pm</i>	11	12
13	14	15 <i>School Budget Vote</i>	16	17 <i>Board of Education Meeting 7:00pm</i>	18 <i>Progress Reports Mailed</i>	19
20	21 <i>Kindergarten Screening and Walk Through 8:30am</i>	22	23	24	25	26
27	28 <i>Memorial Day Holiday NO SCHOOL</i>	29	30	31		

Main Office
283-4600 Ext. 10

June 2012

Nurse's Office
283-4600 Ext. 18

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 <i>Field Day Picnic</i>	2
3	4	5	6 <i>Sports Banquet 6:00pm</i>	7 <i>SDM Meeting 6:30pm</i>	8	9
10	11	12 <i>PTO Meeting 6:30pm</i>	13	14 <i>Board of Education Meeting 7:00pm</i>	15	16
17	18	19 <i>Kindergarten Graduation 9:30am</i>	20	21 <i>Last Day Students Report Cards Mailed 8th Grade Graduation 7:00pm</i>	22	23
24	25	26	27	28	29	30