

WYNANTSKILL UNION FREE SCHOOL DISTRICT
ANNUAL REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION
7:00 PM in the Library/Media Center
Regular meeting of the Board of Education to immediately follow
AGENDA

DATE: July 11, 2013

NAMES

I Administration of Oath to Newly Elected Board Members

- a) Newly Elected Board Members; Administer Oath of Faithful Performance in Office to newly elected board members: New York State Constitution, Article XIII-1; Public Officers 10,30

Andrew Lanese

Andrea Paone

Board Clerk administers Oath of Office to Newly Elected Board members

II Election of Board Of Education Officers

- a) President of the Board: Ed. Law 1701, 2504, 2563
b) Vice President: Ed. Law 1701,2504,2563

Board Clerk administers Oath of Office to Newly Elected Board of Ed.Officers

III Appointment of Officers (Consent Agenda)

- a) Clerk of the Board:Ed. Law 2114,2130,2503; Comm;s Reg. 170.2
b) District Treasurer:Ed. Law 2114,2130,2503; Comm;s Reg. 170.2
c) Deputy Treasurer:Ed. Law 1720
d) Tax Collector:Ed. Law 2101,2114,2130,2506;Comm's Reg 170.2; Town Law 37
e) Internal Claims Auditor:Ed. Law 1709-20a Comm's Reg 170.2
f) Audit Committee

Kathryn Fazioli

Mary Ellen Angrisano

Gail Lathrop

Denise Fitzgerald

Thomas Martin

Sally Lauletta

Andrea Paone

Andrew Lanese

Board Clerk administers Oath of Office to Appointed Officers (Board President administers Oath to District Clerk)

IV Other Appointments (Consent Agenda)

- a) School Physician:Ed. Law 902, 1709-21; Comm's Reg 136.2
b) School Attorney
c) Central Treasurer - Extra Classroom Activity Account: Ed. Law 2503; Comm's Reg 172.4
d) Attendance Officer: Ed. Law 902
e) Independent Auditor: Ed. Alw 2116-a; Comm's Reg 170.2
f) Record Access Officer: Public Officer's Law 87(b) (iii)
g) Records Management Officer: Comm's Reg 185.2 (a) (1)
h) Asbestos (LEA) Designee: AHERA, Public 99-519
i) Pesticide Notification Officer
j) Purchasing Agent: Comm's Reg 170.2
k) Financial Advisors

Riverview Pediatric

William Ryan

(Tabner, Ryan & Keniry)

Mary Yodis

Kathryn Fazioli

Raymond G. Preusser, CPA/PC

Dr. Lisa Henkel

Dr. Lisa Henkel

Neal Benassi

Neal Benassi

Dr. Lisa Henkel

Fiscal Advisors, Inc.

V	<u>Designations (Consent Agenda)</u>	
	a) Official Bank Depository, All Funds: Ed. Law 2129,2130 Comm's reg 170.2	<u>M&T Bank</u>
	b) Regular Meetings: Ed. Law 1708 (at least once in each quarter), 2504	<u>See attached calendar</u>
	c) Official Newspapers: Ed. Law 2004; General Municipal Law 103	<u>Troy Record</u>
VI	<u>Authorizations (Consent Agenda)</u>	
	a) To Certify Payrolls: Ed. Law 1720,2523; Comm's Reg 170.2	<u>Dr. Lisa Henkel</u>
	b) Conferences, Conventions, Workshops Attendance: General Municipal Law 77b	<u>Dr. Lisa Henkel</u>
	c) To establish Petty Cash Funds: Ed. Law 1709-29; Comm's Reg 170.4	<u>Dr. Lisa Henkel</u>
	d) Designation of Signatures on Checks: Ed. Lw 1720,2523	<u>Mary Ellen Angrisano</u>
	e) Alternate designee for Signatures on Checks	<u>Dr. Lisa Henkel</u>
	f) Budget Transfers on Chief School Officer's approval:Comm's Reg 170.2	<u>Dr. Lisa Henkel</u>
	g) Superintendent to apply for Grants in Aid (State & Federal) Ed Law 1711, 2508	<u>Dr. Lisa Henkel</u>
VII	<u>Official Undertakings (Bonds) (Consent Agenda)</u>	
	a) District Clerk:Ed. Law 2527, City Districts with no auditor	<u>Kathryn Fazioli</u>
	b) District Treasurer: Ed Law 2122,2130,2527,Comm's Reg 170.2	<u>Mary Ellen Angrisano</u>
	c) Deputy Treasurer: Ed. Law 1720	<u>Gail Lathrop</u>
	d) District Tax Collector:Ed Law 2124,2527;Comm's Reg 170.2	<u>Denise Fitzgerald</u>
	e) Central Treasurer Activity Funds: Comm's Reg 172.5	<u>Mary Yodis</u>
	f) Internal Claims Auditor:Ed Law 2527; Comm's reg 1702.2	<u>Thomas Martin</u>
	g) All persons and positions required by law or regulation to be bonded: Public Officers Law, section 11;Comm's Reg 170.2 permit use of Faithful Performance Blanket and in lieu of specific official undertakings; virtually all school districts and BOCES take this approach.(School Attorney)	<u>William Ryan</u>
VIII	<u>Other Items: (Consent Agenda)</u>	
	a) Readoption of all Policies and Codes of Ethics in effect during previous year: Implied in Ed Law 1709, 2503	
	b) Establish Mileage Reimbursement Rate: Ed Law 2118	<u>IRS established rate</u>
	c) Acting Superintendent / Principal	<u>Mary Yodis</u>
	d) Driver Physicals/Drug Screening (see attached schedule)	<u>On Call Medical/NE Health</u>
	e) Establishment of School Breakfast/Lunch/Snack rates for 2013-2014	<u>\$1.15 Breakfast,\$2.40 Lunch</u> <u>\$3.24 inc. tax - Adult Lunch</u>
	f) Set rates for Substitutes: Substitute Teachers / TA	<u>\$90/cert; \$70/non-cert</u>
	Substitute Teacher Aide	<u>\$55/day</u>
	Substitute Custodian / Driver	<u>\$12.50/hour</u>
	Substitute Nurse	<u>\$75.00/day</u>

IX

Additional Appointments (Consent Agenda)

a) CSE, CPSE Committee

See attached list

b) Section 504 Compliance Officer

Mary Yodis

c) Impartial Hearing Officers (See Attached List)

See attached

d) Title IX Compliance Officer

Amy Murphy

e) Legislative Liason for NYSSBA, CAPSBA

Christina Curran

f) Homeless Liaison Coordinator

Amy Murphy

g) Chief Information Officer (CIO)

Elizabeth Bissell

Regular Meeting of the Board of Education Agenda

1.0 Call to Order

- 1.1 Approval of Minutes of Previous Meetings
- 1.2 Acceptance of District Treasurer's Report
- 1.3 Approval of Building Use Requests
- 1.4 Communications to the Board of Education

2.0 Reports to the Board of Education

- 2.1 District / School Program Report
- 2.2 Board of Education Reports & Updates
- 2.3 Board Committee Reports

3.0 Appointments and Authorizations

- 3.1 Review Recommendations and Approve Resource Allocation to CSE/CPSE
- 3.2 Approve additional Non Public Transportation request for 2013-2014 school year
- 3.3 Approve Laurie Albright Athletic Director for 2013-2014 school year as per WTA Contract
- 3.4 Approve JeanMarie Steffek CSE Chair for 2013-2014 school year as per WTA Contract
- 3.5 Approve Matt Lutz Technology Coordinator for 2013-2014 school year as per WTA Contract
- 3.6 Approve Judy Dutton Reading Coordinator for 2013-2014 school year as per WTA Contract
- 3.7 Appoint Wendy Debell as School Nurse (.6) beginning 09/03/13-06/30/14 @ Step 15 prorated
- 3.8 Appoint Linda Pecura-Burk as PT (.5) Library Media Specialist beginning 09/03/13-06/30/14 @ Step 7 prorated
- 3.9 Appoint Laurie Albright as PT (.5) PE Teacher beginning 09/03/13- 06/30/14 @ Step 7 prorated
- 3.10 Approve Karen Keegan Cafeteria Monitor for 2013-2014 school year
- 3.11 Create One Full Time K-6 Math Support Teacher position beginning 09/03/13-06/30/14
- 3.12 Approve Greg Sulz Full Time K-6 Math Support Teacher @ Step 3 beginning 09/03/13-06/30/14
- 3.13 Approve Eric Wetmore as Network Consultant @ \$75.00/hour as needed for 2013-2014 school year
- 3.14 Accept the resignation of David Dedrick as Full Time Bus Driver effective 06/21/2013
- 3.15 Approve Contracts for Bus Drivers for 2013-2014
- 3.16 Approve Contracts for Eleven and Twelve Month Employees for 2013-2014
- 3.17 Approve additional hours worked for 2012-2013 school year by Gail Lathrop (19 hours) and Barbara Cole (20 hours)
- 3.18 Appoint Tom Cupp provisional Maintenance Worker effective July 01, 2013 through January 01, 2014
- 3.19 Appoint Aaron Joy provisional Custodial Worker effective July 01, 2013 through January 01, 2014

4.0 Old Business

5.0 New Business

6.0 Informational

- 6.1 Regular BOE Meeting Thursday, August 15, 2013 at 7:00pm
- 6.2 Board Summer Retreat Friday, July 26, 2013 at Questar BOCES Conference Room
- 6.3 Public Comment

7.0 Request for Executive Session

8.0 Return to Open Session

9.0 Adjournment

**WYNANTSKILL UNION FREE SCHOOL DISTRICT
REGULAR MEETING OF THE BOARD OF EDUCATION AGENDA
July 11, 2013
Immediately Following the Annual Re-organizational Meeting
GARDNER-DICKINSON SCHOOL MEDIA CENTER
DRAFT AGENDA**

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- 3.3 Approve Athletic Director for 2013-2014 school year as per WTA Contract
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