

**WYNANTSKILL UNION FREE SCHOOL DISTRICT
BOARD OF EDUCATION
August 15, 2012
GARDNER-DICKINSON SCHOOL
MEDIA CENTER
DRAFT**

1.0 Call to Order and Pledge of Allegiance to the Flag

The meeting of the Board of Education was called to order at 7:15 p.m. by Mrs. Paone

1.1 Recording of Attendance

The District Clerk called the roll:

Mrs. Curran- present
Mr. Hug- absent
Mr. Lanesey- present
Mrs. Marsh – present
Mrs. Paone-present

Others Present: Dr. Lisa Henkel, Superintendent/Principal

1.2 Review of Agenda/Additions

Dr. Henkel reviewed the Agenda.

1.3 Approval of Minutes of Previous Meeting(s)

Mr. Lanesey made a motion to approve the following minutes of the Board of Education:

July 13, 2012 Annual Reorganization Meeting
July 13, 2012 Executive Meeting
July 13, 2012 Regular Meeting

Mrs. Curran seconded.

Motion carried: 4-0

1.4 Acceptance of District Treasurer's Report

Mrs. Marsh made a motion to accept the District Internal Audit Report

Mr. Lanesey seconded.

Motion carried: 4-0

1.5 Approval of Building Use Requests

No request for use were presented

1.6 Communications to the Board of Education:

No communications to the Board were presented

2.0 Reports to the Board of Education

2.1 District / School Program Report

Dr. Henkel reported the Leadership Team attended the Summer Leadership Conference held at Questar Boces in July. They will also attend 2 additional Conferences in October and January. The K-8 faculty attended Guided Reading workshops on August 15-16. The Middle School Faculty met to discuss the new grading policy on August 16. Sixth grade orientation was held on July 25. An additional orientation night has been scheduled for August 30 for anyone who could not attend. Construction on the foundation in the front of the building is complete. Interior walls affected have also been repaired and painted.

A special thanks to the Building and Grounds staff for the fabulous job on getting the building ready for everyone's return in September. The Superintendent and CSE have traded office space.

The Board asked if there would be Kindergarten prep with the bus ride on Sept. 4? Dr Henkel reported that Kindergartners will arrive at school at 2:00p with their parents and will then get a bus ride and be able to visit their classrooms and drop off their supplies.

2.2 Board of Education Reports and Updates

None

2.3 Board Committee Reports

None

2.2 Building and Grounds Report

Mrs. Paone reviewed the Buildings and Grounds Report from Neal Benassi, Buildings and Grounds Supervisor

2.3 Transportation Report

Mrs. Paone reviewed the Transportation Report from Bonnie Cole, Transportation Supervisor

3.0 Appointments and Authorizations

3.1 Review Recommendations and Approve Resource Allocations to CSE/CPSE

None

3.2 Adoption of Board Policies

Mr. Lanesey made a motion to approve the adoption of the following Board Policies:

- 5280 Interscholastic Athletics
- 5410 Concussion Management Model School Policy
- 5420-R Concussion Guidelines and Procedures

Mr. Lanesey seconded
Motion carried: 4-0

3.3 First Reading of Board Policies/Plans

The following policies were presented to the Board for review:

1500 Public Use of Facilities
1500-E Exhibit of fee schedule
8520 Free and Reduced Price Food Services

3.4 Approval of Substitutes

Mr. Lanesey made a motion to approve the following substitutes for 2011-2012 school year:

Certified Retired Teacher: Rate \$90.00/day

Noreen Barrett
Janet Howard
Sandra Ryan
Michele Weiss

Certified Teacher: Rate \$75.00/day

Ashley Champitto
Stephanie Edmonds
Mike Gilligan
Elizabeth Jamison
Elizabeth Maney
Lynn Nadareski
Arleen Schafer
Chris Thompson

Non-Certified / Teacher Assistant: Rate \$60.00/day

Jennifer Angus

Teacher Aide: Rate \$50.00/day

Diane Bailey
Mary Alice Hannan

Nurse: Rate \$75.00/day

Sue Elder, RN
Kelley Littlejohn, RN
Pam Weber, RN

Bus Driver: Rate \$12.50/hour

Ann Marie Schindler

Custodian : Rate \$12.50/hour

Dan Hubbard

3.5 Approval of Student Teachers

Mrs. Marsh made a motion to approve the following Student Teachers

<u>Name</u>	<u>Grade</u>	<u>Teacher</u>	<u>Dates</u>	<u>University</u>
Natalie Burke	MS English	Delaney	09/04/12-10/18/12	SUNY Plattsburgh
Bryan McLellan	Gr 2	Cronin	09/04/12-10/18/12	SUNY Plattsburgh
	Gr 4	Gilooly	10/22/12-12/13/12	
Jacob Trinkle	MS Math	Bucher	09/04/12-10/18/12	SUNY Plattsburgh
Kecia Schultz	Gr 2	Carmody	10/22/12-12/13/12	SUNY Plattsburgh
Jason Rickey	Music	Newell	01/14/13-03/08/13	College of St Rose

Mrs. Curran seconded

Motion carried: 4-0

3.6 Approval of Additional Non-Public Transportation Requests

No Additional Transportation Requests were presented for approval

3.7 Approve Funding of District Reserves using excess fund balance

Mrs. Marsh made a motion to approve funding of district Reserve using excess fund balance

Mr. Lanese seconded.

Motion carried: 4-0

3.8 Establish Food Service Cook Manager Position

Mr. Lanese made a motion to establish the Food Service Cook Manager position

Mrs. Marsh seconded

Motion carries: 4-0

3.9 Approve Food Service Cook Manager

Mr. Lanese made a motion to appoint Lori Audi as Food Service Cook Manager at rate of \$20,800 effective 08/01/12

Mrs. Marsh seconded.

Motion carried: 4-0

3.10 Approve Food Service Worker

Mrs. Marsh made a motion to appoint Tina Albert Food Service Worker @ \$9.00/hr effective 09/04/2012

Mrs. Curran seconded.

Motion carried: 4-0

3.11 Approve Food Service Worker

Mr. Lanese made a motion to appoint Jennifer Gumlaw Food Service Worker @ \$7.50/hr on as need basis effective 09/04/2012

Mrs. Mrs. Marsh seconded.

Motion carried: 4-0

Note: the Board asked that the job title of food service worker and salary difference be revisited after 6 months

3.12 Approve Shared Services for Lunch Program Manager with Brittonkill Central School District

Mr. Lanese made a motion to approve shared service agreement with Brittonkill Central School District for Lunch Program Services at rate of \$38.00/hour on as need basis

Mrs. Curran seconded
Motion carried: 4-0

3.13 Approve Shared Services for Maintenance with Brittonkill Central School District

Mr. Lanese made a motion to approve shared service agreement with Brittonkill Central School District for Maintenance Services at rate of \$39.00/hour on as need basis

Mrs. Marsh seconded
Motion carried: 4-0

3.14 Approve Extra Curricular Advisors for 2012-2013 school year

Mr. Lanese made a motion to appoint the following Extra Curricular Advisors for 2012-2013 school year

Athletic Director	Laurie Albright
CSE Chairperson	Jean Marie Steffek
Reading Coordinator	Judy Dutton
Technology Coordinator	Matt Lutz

Mrs. Curran seconded
Motion carried: 4-0

3.15 Approve Part time (.4 fte) School Psychologist K-8 effective 09/04/12-06/30/13

Mr. Lanese made a motion to approve Kimberly Herzl-Betz as Part time (.4 fte) School Psychologist K-8 Step 2 @ \$21,440 effective 09/04/12-06/30/13

Mrs. Curran seconded
Motion carried: 4-0

3.16 Approve Full time School Nurse effective 09/04/12

Mr. Lanese made a motion to approve Ms. Tricia Gibbs as FT School Nurse Step 1 @ \$34,850 effective 09/04/12

Mrs. Marsh seconded
Motion carried: 4-0

3.17 Approval 2012 Tax Rate

Mr. Lanese made a motion to approve the Tax Rate for 2012

Mrs. Marsh seconded
Motion carried: 4-0

3.18 Approval of Staffing / Master Schedule Assignments for 2012-2013

Mrs. Marsh made a motion to approve the 2012-2013 Staffing / Master Schedule as presented

Mr. Lanese seconded
Motion carried: 4-0

3.19 Approve disposition of inventory

Mr. Lanesey made a motion to approve the disposition of inventory as presented

Mrs. Curran seconded
Motion carried: 4-0

3.20 Approve Questar III cooperative bids for goods and products

Mrs. Marsh made a motion to approve the Coop
Motion Carried: 4-0

3.21 Establish Cafeteria Petty Cash Fund Account with a \$100.00 limit

Mr. Lanesey made a motion to approve establishing a petty cash fund with a limit of \$100.00 for the Cafeteria

Mrs. Curran seconded
Motion carried: 4-0

4.0 Old Business

4.1 Building use Fee Structure

The Board had further discussion in regards to implementing a fee structure for Building Use groups. Further discussion on fee scale in regards to user descriptions is needed.

5.0 New Business

None

6.0 Informational

- 6.1 Next Regular Meeting of the Board of Education: September 13, 2012 at 6:45 pm in the Library / Media Center**
- 6.2 Board of Education summer Retreat is Friday, August 16, 2012 at Questar Boces Conference Room**
- 6.3 Public Comment**

1. Mrs. Hancock, WTA President. Mrs. Hancock commented that the Staff Schedules had not been received as of August 15, 2012 as per the WTA Contract.

Dr. Henkel said they would be emailed to all staff by August 15, 2012

7.0 Request for Executive Session

Mrs. Paone made a motion to enter into Executive Session for purpose of Personnel at 8:20pm

Mr. Lanesey seconded
Motion carried: 4-0

8.0 Board returned from Executive Session at 9:22pm

Mrs. Marsh made a motion to return to open session at 9:22pm
Mr. Lanesey seconded
Motion carried: 4-0

9.0 Adjournment

Mrs. Curran made a motion to adjourn at 9:23 pm
Mr. Lanese seconded
Motion carried: 4-0

Respectfully submitted,

Kathryn Fazioli
Clerk of the Board