

**WYNANTSKILL UNION FREE SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**July 9, 2014 @ 7:00 PM**  
**Gardner-Dickinson School Media Center**  
**Minutes**

**1.0 Call to Order and Pledge of Allegiance to the Flag**

1.2 Review of Agenda/Additions to Agenda  
Mrs. Marsh reviewed the agenda

1.3 Approval of Minutes of Previous Meeting  
a. June 19, 2014

**Mrs. Dinan made a motion to approve the June 19, 2014 Meeting Minutes**  
**Mr. Lanese seconded the motion**  
**Motion carried 5/0**

1.4 Acceptance of District Treasurer's Report  
There are no District Treasurer Reports for July 2014

1.5 Approval of Building Use Requests  
There are no Building Use Requests for July 2014

1.6 Communications to the Board of Education

Mrs. Marsh acknowledged the receipt of the following correspondence:  
Letter from Jordan Tymeson

**2.0 Reports to the Board of Education**

- 2.1 District / School Program Report
- a. Strategic Goals: Mr. Bordick handed out the draft action plan from the Strategic Planning Committee.
  - b. Architects interview dates: Mr. Bordick reported that the architects would be interviewed by the Board of Education and be given a building tour on July 21<sup>st</sup> @ 6 p.m.
  - c. Resolution awarding Transportation Consultant: Mr. Bordick provided information on the Transportation RFP. TAS will perform an evaluation of the Wynantskill's transportation program.
  - d. Elementary School (K-5) Student Day 8:05-2:25: Mr. Bordick reported recess will be added to the elementary schedule this being the reason for the school day ending at 2:25. The recess time will be supervised by a physical education teacher.

2.2 Board of Education Reports & Updates  
The Board of Education retreat will be held on August 18, 2014 from 9 a.m. to 3 p.m.

**3.0 Appointments and Authorizations**

3.1 Approve CSE/CPSE Recommendations as per attached

**Mr. Lanese made a motion to approve, Ms. Gray seconded the motion.**  
**Motion carried 5/0**

3.2 Adoption of Board Policies  
There are no Adoptions of Board Policies for July 2014

3.3 First Reading of BOE Policies  
There are no First Readings of BOE Policies for July 2014

- 3.4 Approval of Substitutes  
There are no Substitute requests for July 2014
- 3.5 Approval of Volunteers  
There are no Volunteer requests for July 2014
- 3.6 Approval of Additional Non-Public Transportation Requests  
There are no Additional Non-Public Transportation requests for July 2014
- 3.7 RESOLVED that the Board of Education appoints the law firm of Whiteman Osterman & Hanna LLP as its school attorneys for the 2014-15, 2015-16, and 2016-17 school years, in accordance with a certain RFP response, dated May 23, 2014, submitted by the Firm and a certain engagement letter dated July 3, 2014, and further authorizes and directs the President of the Board of Education to execute, on the District's behalf, the engagement letter dated July 3, 2014.

**Mrs. Dinan made a motion to approve, Ms. Gray seconded the motion.  
Motion carried 5/0**

- 3.8 Approve Sarah Sepp probationary FT Special Education Teacher effective 9/3/14 @ Step 2

**Mr. Lanesev made a motion to approve, Mrs. Paone seconded the motion.  
Motion carried 5/0**

- 3.9 Approve change in the health benefit plan from BlueShield of Northeastern NY; Traditional Blue PPO 812 to PPO 815 for non-union and management confidential employees with an effective date of August 1, 2014

**Mr. Lanesev made a motion to approve, Mrs. Paone seconded the motion.  
Motion carried 5/0**

- 3.10 Approve 64 additional hours worked for 2013-2014 school year by Bonnie Cole @ \$25.00/hour

**Mr. Lanesev made a motion to approve, Mrs. Paone seconded the motion.  
Motion carried 5/0**

- 3.11 Approve copier / duplicator paper contract with Questar III and WB Mason Company for 2014-2015 school year

**Mr. Lanesev made a motion to approve, Mrs. Dinan seconded the motion.  
Motion carried 5/0**

- 3.12 Approve the Non-Resident Tuition Rates for 2014-2015 school year

**Mrs. Paone made a motion to approve, Mr. Lanesev seconded the motion.  
Motion carried 5/0**

- 3.13 Approve Samantha (Adams) Swart for Extra-Curricular appointment (Odyssey of the Mind Coach) 2014-2015 school year as per WTA contract

**Mr. Lanesev made a motion to approve, Ms. Gray seconded the motion.  
Motion carried 5/0**

- 3.14 Approval of MOA between Wynantskill UFSD and the Wynantskill Teachers' Association

**Mr. Lanesev made a motion to approve, Mrs. Paone seconded the motion.  
Motion carried 5/0**

3.15 Approve Joann Harden as a student teacher with Peter Mesh-5<sup>th</sup> Grade from 9/4/14 to 10/24/14

**Mrs. Dinan made a motion to approve, Mr. Lanesev seconded the motion.  
Motion carried 5/0**

3.16 Approve Bethany Wallace probationary FT Elementary Education Teacher effective 9/3/14 @ Step 6

**Mr. Lanesev made a motion to approve, Mrs. Dinan seconded the motion.  
Motion carried 5/0**

3.17 Approve Transportation Advisory Services (TAS) to perform an evaluation of the transportation program at a cost of \$6,400 plus expenses no more than \$875

**Mr. Lanesev made a motion to approve, Mrs. Dinan seconded the motion.  
Motion carried 5/0**

3.18 Approve Laurie Albright as probationary FT PE Teacher beginning 9/3/14 @ Step 8

**Mr. Lanesev made a motion to approve, Mrs. Paone seconded the motion.  
Motion carried 5/0**

3.19 Be it resolved that the BOE approve the transportation for North Greenbush Common School for their summer program from July 8<sup>th</sup> to August 7<sup>th</sup> (15 days) at a rate of \$3.00 per mile and labor of \$20 an hour

**Mrs. Paone made a motion to approve, Mr. Lanesev seconded the motion.  
Motion carried 5/0**

3.20 Approve Gail Lathrop as Business Official Consultant effective 7/1/14 – 6/30/15 @ \$55/hour not to exceed \$40,000

**Mrs. Paone made a motion to approve, Mr. Lanesev seconded the motion.  
Motion carried 4/0  
Ms. Gray abstained from the vote**

#### **4.0 Old Business**

#### **5.0 New Business**

#### **6.0 Informational**

6.1 Regular BOE Meeting August 21, 2014 at 7:00 pm

6.2 Public Comment

**M Gavin:** (1) Ms. Gavin would like to see the public comment section of the minutes remain the same and to include more than just the overall topic discussed. Mrs. Marsh would like us to go back to taping the meetings so the public comment can be accurate. Mrs. Dinan is concerned about the interpretation of the public comment since we do not capture every word said. (2) Ms. Gavin would like to know the steps taken to hire the new teaching staff. Mr. Bordick spoke of the OLAS program where potential staff can apply for open positons. Mrs. Yodis added she did an initial screening of the applicants, and then the candidates were interviewed by a committee of staff.

**M Geise:** (1) Mrs. Geise agrees with Ms. Gavin on the minutes. (2) Mrs. Geise wanted to let the board know how wonderful the PTO Slam dunk camp was. (3) Mrs. Geise shared information on Hudson Valley's Solar Panels and

would like the school district to look in to a partnership to save on future energy cost.

**7.0 Request for Executive Session for contracts and personnel**

Mrs. Paone made a motion to enter into executive session for contracts and personnel at 9:04 p.m.

Mr. Lanese seconded the motion

Motion Carried 5/0

**Mrs. Paone exited executive session at 9:52 p.m.**

**8.0 Return to Open Session**

Mrs. Dinan made a motion to return to open session at 10:26 p.m.

Ms. Gray seconded the motion

Motion carried 4/0

**9.0 Adjournment**

Mr. Lanese made a motion to adjourn at 10:26 p.m.

Mrs. Dinan seconded the motion

Motion Carried 4/0

Respectfully submitted,



Sharon Hillis  
Clerk of the Board

**WYNANTSKILL UNION FREE SCHOOL DISTRICT  
ANNUAL REORGANIZATIONAL MEETING OF THE BOARD OF EDUCATION**

**DATE:** July 9, 2014

**Call to Order and Pledge of Allegiance to the Flag  
Recording of Attendance**

The meeting of the Board of Education was called to order at 7:03 p.m. by Sharon Hillis

The District Clerk called the roll:

<b>Mr. Lanesey</b>	<b>Present</b>
<b>Mrs. Marsh</b>	<b>Present</b>
<b>Mrs. Paone</b>	<b>Present</b>
<b>Ms. Gray</b>	<b>Present</b>
<b>Mrs. Dinan</b>	<b>Present</b>

**NAMES**

**I Administration of Oath to Newly Elected Board Members**

- a) Newly Elected Board Members; Administer Oath of Faithful  
Performance in Office to newly elected board members: New  
York State Constitution, Article XIII-1; Public Officers 10,30

**Katrina Dinan**

**Sharon Hillis, Board Clerk, administered the Oath of Office to Mrs. Kartina Dinan**

**II Election of Board Of Education Officers**

- a) President of the Board: Ed. Law 1701, 2504, 2563

**Ann Marsh**

**Mrs. Paone made a motion to nominate Ann Marsh as President  
Mr. Lanesey seconded  
Motion carried: 4-0**

- b) Vice President: Ed. Law 1701,2504,2563

**Andrew Lanesey**

**Mrs. Paone made a motion to nominate Andrew Lanesey as Vice President  
Mrs. Dinan seconded  
Motion carried: 4-0**

**III Appointment of Officers (Consent Agenda)**

**Mrs. Paone made a motion to Appoint the following Consent Agenda Items:  
Mr. Lanesey seconded  
Motion carried: 5-0**

- a) Clerk of the Board:Ed. Law 2114,2130,2503; Comm;s Reg. 170.2

**Sharon Hillis**

- b) District Treasurer:Ed. Law 2114,2130,2503; Comm;s Reg. 170.2

**Mary Ellen Angrisano**

- c) Deputy Treasurer:Ed. Law 1720

**TBD**

- d) Tax Collector:Ed. Law 2101,2114,2130,2506;Comm's Reg 170.2;  
Town Law 37

**Denise Fitzgerald**

- e) Internal Claims Auditor:Ed. Law 1709-20a Comm's Reg 170.2

**Thomas Martin**

- f) Audit Committee

**Sally Lauletta**

**Andrea Paone**

**Andrew Lanesey**

IV **Other Appointments (Consent Agenda)**

**Mrs. Paone made a motion to Appoint the following Consent Agenda Items:  
Mr. Lanese seconded  
Motion carried: 5-0**

- |  |                                      |
|--|--------------------------------------|
| a) School Physician:Ed. Law 902, 1709-21; Comm's Reg 136.2                                 | <u>Riverview Pediatric</u>           |
| b) School Attorney   | <u>Whiteman Osterman &amp; Hanna</u> |
| c) Central Treasurer - Extra Classroom Activity Account: Ed. Law 2503;<br>Comm's Reg 172.4 | <u>Mary Yodis</u>                    |
| d) Attendance Officer: Ed. Law 902   | <u>Kathryn Fazioli</u>               |
| e) Independent Auditor: Ed. Alw 2116-a; Comm's Reg 170.2                                   | <u>Raymond G. Preusser, CPA/PC</u>   |
| f) Record Access Officer: Public Officer's Law 87(b) (iii)                                 | <u>Sharon Hillis</u>                 |
| g) Records Management Officer: Comm's Reg 185.2 (a) (1)                                    | <u>Sharon Hillis</u>                 |
| h) Asbestos (LEA) Designee: AHERA, Public 99-519   | <u>Neal Benassi</u>                  |
| i) Pesticide Notification Officer  | <u>Neal Benassi</u>                  |
| j) Purchasing Agent: Comm's Reg 170.2  | <u>Gail Lathrop</u>                  |
| k) Financial Advisors  | <u>Fiscal Advisors, Inc.</u>         |

V **Designations (Consent Agenda)**

**Mrs. Dinan made a motion to Appoint the following Consent Agenda Items:  
Mr. Lanese seconded  
Motion carried: 5-0**

- |   |                              |
|---|------------------------------|
| a) Official Bank Depository, All Funds: Ed. Law 2129,2130<br>Comm's reg 170.2 | <u>M&amp;T Bank</u>          |
| b) Regular Meetings: Ed. Law 1708 (at least once in each quarter), 2504       | <u>See attached calendar</u> |
| c) Official Newspapers: Ed. Law 2004; General Municipal Law 103               | <u>Troy Record</u>           |

VI **Authorizations (Consent Agenda)**

**Mr. Lanese made a motion to Appoint the following Consent Agenda Items:  
Mrs. Dinan seconded  
Motion carried: 4-0**

- |   |                             |
|---|-----------------------------|
| a) To Certify Payrolls: Ed. Law 1720,2523; Comm's Reg 170.2                     | <u>Lee Bordick</u>          |
| b) Conferences, Conventions, Workshops Attendance: General<br>Municipal Law 77b | <u>Lee Bordick</u>          |
| c) To establish Petty Cash Funds: Ed. Law 1709-29; Comm's Reg 170.4             | <u>Lee Bordick</u>          |
| d) Designation of Signatures on Checks: Ed. Lw 1720,2523                        | <u>Mary Ellen Angrisano</u> |
| e) Alternate designee for Signatures on Checks                                  | <u>Lee Bordick</u>          |

f) Budget Transfers on Chief School Officer's approval:Comm's Reg 170.2

Lee Bordick

g) Superintendent to apply for Grants in Aid (State & Federal)  
Ed Law 1711, 2508

Lee Bordick

VII **Official Undertakings (Bonds) (Consent Agenda)**

**Mr. Lanesev made a motion to Appoint the following Consent Agenda Items:  
Mrs. Paone seconded  
Motion carried: 5-0**

a) District Clerk:Ed. Law 2527, City Districts with no auditor

Sharon Hillis

b) District Treasurer: Ed Law 2122,2130,2527,Comm's Reg 170.2

Mary Ellen Angrisano

c) Deputy Treasurer: Ed. Law 1720

TBD

d) District Tax Collector:Ed Law 2124,2527;Comm's Reg 170.2

Denise Fitzgerald

e) Central Treasurer Activity Funds: Comm's Reg 172.5

Mary Yodis

f) Internal Claims Auditor:Ed Law 2527; Comm's reg 1702.2

Thomas Martin

g) All persons and positions required by law or regulation to be bonded:  
Public Officers Law, section 11;Comm's Reg 170.2 permit use of Faithful  
Performance Blanket and in lieu of specific official undertakings; virtually  
all school districts and BOCES take this approach.

VIII **Other Items: (Consent Agenda)**

**Mr. Lanesev made a motion to Appoint the following Consent Agenda Items:  
Mrs. Paone seconded  
Motion carried: 5-0**

a) Readoption of all Policies and Codes of Ethics in effect during previous  
year: Implied in Ed Law 1709, 2503

b) Establish Mileage Reimbursement Rate: Ed Law 2118

IRS established rate

c) Acting Superintendent / Principal

Mary Yodis

e) Driver Physicals/Drug Screening (see attached schedule)

St. Peters Health Partners

f) Establishment of School Breakfast/Lunch/Snack rates for 2014-2015

\$1.25 Breakfast,\$2.50 Lunch  
Adult \$1.76 Breakfast \$3.35 Lunch

g) Set rates for Substitutes: Substitute Teachers / TA  
Substitute Teacher Aide  
Substitute Custodian / Driver  
Substitute Nurse

\$90/cert; \$70/non-cert  
\$55/day  
\$12.50/hour  
\$75.00/day

IX **Additional Appointments (Consent Agenda)**

**Mr. Lanesev made a motion to Appoint the following Consent Agenda Items:  
Mrs. Paone seconded  
Motion carried: 5-0**

a) CSE, CPSE Committee

See attached list

b) Section 504 Compliance Officer

Mary Yodis

c) Impartial Hearing Officers (See Attached List)

See attached

d) Title IX Compliance Officer

Amy Murphy

e) Legislative Liason for NYSSBA, CAPSBA

Katrina Dinan

f) Homeless Liaison Coordinator

Amy Murphy

g) Chief Information Officer (CIO)

Elizabeth Bissell