

**WYNANTSKILL UNION FREE SCHOOL DISTRICT**  
**Annual Organizational Meeting of the Board of Education**  
**July 6, 2017 @ 7:00 pm Gardner-Dickinson School Media Center**

**Call to Order and Pledge of Allegiance to the Flag**

**NAMES**

**I Administration of Oath to Newly Elected Board Members**

None

- a) Newly Elected Board Members; Administer Oath of Faithful Performance in Office to newly elected board members: New York State Constitution, Article XIII-1; Public Officers 10,30

**II Election of Board Of Education Officers**

- a) President of the Board: Ed. Law 1701, 2504, 2563
- b) Vice President: Ed. Law 1701,2504,2563

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**III Appointment of Officers (Consent Agenda)**

Oath of Office will be administered each year

- a) Clerk of the Board:Ed. Law 2114,2130,2503; Comm;s Reg. 170.2 Stipend \$4,730.00
- b) District Treasurer:Ed. Law 2122,2130,2527; Comm;s Reg. 170.2 Stipend \$12,538.00
- c) Deputy Treasurer:Ed. Law 1720
- d) Tax Collector:Ed. Law 2124,2527;Comm's Reg 170.2; Town Law 37 Stipend \$ 4,639.00
- e) Internal Claims Auditor:Ed. Law 1709-20a Comm's Reg 170.2 Stipend \$4,542.00

Sharon Hillis

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Mary Ellen Angrisano

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Dr. Thomas Reardon

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Denise Fitzgerald

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Thomas Martin

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**IV Other Appointments (Consent Agenda)**

- a) School Physician:Ed. Law 902, 1709-21; Comm's Reg 136.2 Yearly Appointment \$50.00 per hour
- b) School Attorney 1st Year of a 3 Year Contract
- c) Central Treasurer - Extra Classroom Activity Account: Ed. Law 2503; Comm's Reg 173.4 Yearly Appointment No Stipend
- d) Attendance Officer: Ed. Law 902 Yearly Appointment No Stipend
- e) Independent Auditor: Ed. Alw 2116-a; Comm's Reg 170.2 2nd Year of a 3 Year Contract \$13,200
- f) Record Access Officer: Commissioner's Regulation 185.2 (a)(1) Yearly Appointment No Stipend
- g) Records Management Officer: Comm's Reg 185.2 (a) (1) Yearly Appointment No Stipend

Riverview Pediatric

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Girvin & Ferlazzo, PC

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Denise Fitzgerald

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Kathryn Fazioli

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Raymond G. Preusser, CPA/PC

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Sharon Hillis

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Sharon Hillis

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- |   |                              |
|---|------------------------------|
| h) Asbestos (LEA) Designee: AHERA, Public 99-519<br>Yearly Appointment No Stipend | <u>Neal Benassi</u>          |
| i) Pesticide Notification Officer<br>Yearly Appointment No Stipend                | <u>Neal Benassi</u>          |
| j) Purchasing Agent: Comm's Reg 170.2<br>Yearly Appointment No Stipend            | <u>Dr. Thomas Reardon</u>    |
| k) Financial Advisors<br>Yearly \$ 145 an hour                                    | <u>Fiscal Advisors, Inc.</u> |

**V Designations (Consent Agenda)**

- |   |   |
|---|---|
| a) Official Bank Depository, All Funds: Ed. Law 2129,2130<br>Comm's reg 170.2 | <u>M&amp;T Bank</u>   |
| b) Regular Meetings: Ed. Law 1708 (at least once in each quarter), 2504       | <u>July 6, 2017</u><br><u>August 24, 2017</u><br><u>September 21, 2017</u><br><u>October 19, 2017</u><br><u>November 16, 2017</u><br><u>December 21, 2017</u><br><u>January 18, 2018</u><br><u>February 15, 2018</u><br><u>March 15, 2018</u><br><u>April 19, 2018</u><br><u>May 17, 2018</u><br><u>June 14, 2018</u> |
| c) Official Newspapers: Ed. Law 2004; General Municipal Law 103               | <u>Troy Record</u>  |

**VI Authorizations (Consent Agenda)**

- |  |   |
|--|---|
| a) To Certify Payrolls: Ed. Law 1720,2523; Comm's Reg 170.2  | <u>Dr. Thomas Reardon</u>   |
| b) Conferences, Conventions, Payment Approval, Workshops Attendance: General<br>Municipal Law 77b                  | <u>Dr. Thomas Reardon</u>   |
| c) To establish Petty Cash Funds: Ed. Law 1709-29; Comm's Reg 170.4<br>Business Office \$75.00 Main Office \$50.00 | <u>Mary Ellen Angrisano Business Office</u><br><u>Kathy Fazioli Main Office</u> |
| d) Designation of Signatures on Checks: Ed. Lw 1720,2523   | <u>Mary Ellen Angrisano</u>   |
| e) Alternate designee for Signatures on Checks   | <u>Dr. Thomas Reardon</u>   |
| f) Budget Transfers on Chief School Officer's approval:Comm's Reg 170.2  | <u>Dr. Thomas Reardon</u>   |
| g) Superintendent to apply for Grants in Aid (State & Federal)<br>Ed Law 1711, 2508                                | <u>Dr. Thomas Reardon</u>   |

**VII Official Undertakings (Bonds) (Consent Agenda)**

- |   |                             |
|---|-----------------------------|
| a) District Clerk:Ed. Law 2527                                | <u>Sharon Hillis</u>        |
| b) District Treasurer: Ed Law 2122,2130,2527,Comm's Reg 170.2 | <u>Mary Ellen Angrisano</u> |
| c) Deputy Treasurer: Ed. Law 1720                             | <u>Dr. Thomas Reardon</u>   |

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- |  |                          |
|--|--------------------------|
| d) District Tax Collector:Ed Law 2124,2527;Comm's Reg 170.2  | <u>Denise Fitzgerald</u> |
| e) Central Treasurer Activity Funds: Comm's Reg 172.5  | <u>Denise Fitzgerald</u> |
| f) Internal Claims Auditor:Ed Law 2527; Comm's reg 1702.2  | <u>Thomas Martin</u>     |
| g) All persons and positions required by law or regulation to be bonded:<br>Public Officers Law, section 11;Comm's Reg 170.2 permit use of Faithful<br>Performance Blanket and in lieu of specific official undertakings |                          |

**VIII Other Items: (Consent Agenda)**

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|--|--|
| a) Readoption of all Policies and Codes of Ethics in effect during previous year: Implied in Ed Law 1709, 2503 |  |
| b) Establish Mileage Reimbursement Rate: Ed Law 2118   | <u>IRS established rate</u>  |
| c) Acting Superintendent<br>\$125 a Day in addition to Principal Salary upon assignment                        | <u>Dr. Mary Yodis</u>  |
| e) Driver Physicals/Drug Screening<br>Yearly Contract DOT Physical \$110.00 Drug Screening \$75.00             | <u>St. Peters Health Partners</u>  |
| f) Establishment of School Breakfast/Lunch/Snack rates for 2017-2018   | <u>\$1.55 Breakfast / \$2.85 Lunch<br/>Adult \$2.27 Breakfast / \$4.05 Lunch</u> |
| g) Set rates for Substitutes:  | <u>\$90/cert; \$75/non-cert</u>  |
| Substitute Teachers / Teaching Assistant   | <u>\$75.00/day</u>   |
| Substitute Teacher Aide  | <u>\$12.50/hour</u>  |
| Substitute Custodian   | <u>\$75.00/day</u>   |
| Substitute Nurse   | <u>\$10.40/hour</u>  |
| Substitute Food Service Helper   | <u>\$10.40/hour</u>  |
| Substitute Recess Aide   | <u>\$12.50/hour</u>  |
| Substitute Clerical  | <u>\$14.00/hour</u>  |
| Substitute Bus Driver  | <u>\$14.00/hour</u>  |

**IX Additional Appointments (Consent Agenda)**

- |   |   |
|---|---|
| a) CSE, CPSE Committee<br>Yearly Appointment No Stipend             | <u>Kimberly Herzl-Betz</u><br><u>Kathy Vale</u><br><u>Stephanie Carbone</u><br><u>Mary Yodis</u><br><u>TBA Advanced Therapy (OT)</u><br><u>TBA Advanced Therapy (PT)</u><br><u>Amy Murphy</u><br><u>W.U.F.S.D. Teachers</u><br><u>Ann Hansen (Rensselaer County)</u><br><u>All A.S.E.Ps / County Approved Providers</u>                       |
| b) Section 504 Compliance Officer<br>Yearly Appointment No Stipend  | <u>Dr. Mary Yodis</u>   |
| c) Impartial Hearing Officers<br>Yearly Appointment<br>\$40 an hour | <u>Linda Agoston      Joan Alexander</u><br><u>Lynn Botwinikalmehle   Robert Briglio</u><br><u>Jaclyn Brilling ESQ</u><br><u>Paul Bumbalo      Diane Cohen</u><br><u>Maryanne Dimeo      Lana Flame</u><br><u>George Kandilakis      Jeanne Keefe</u><br><u>Martin Kohoe      Dora Lassinger</u><br><u>Michael Lazan      Nancy Lenderman</u> |

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James McKeever	Tina Millman
James Monk	Christine Moore
Leah Murphy	Karen Norlander
Kenneth Ritzenberg	Jerome Schad
Jeffery Schiro	Judith Schneider
Craig Tessler	Aaron Turetsky
James Walsh	Marion Walsh
Mindy Wolman	

d) Title IX Compliance Officer  
Yearly Appointment No Stipend

\_\_\_\_\_  
Amy Murphy

e) Legislative Liaison for NYSSBA, CAPSBA  
Yearly Appointment No Stipend

\_\_\_\_\_  
Eric Strang

f) Homeless Liaison Coordinator  
Yearly Appointment No Stipend

\_\_\_\_\_  
Amy Murphy

g) Special Education Surrogate Parents  
Yearly Appointment No Stipend

\_\_\_\_\_  
Marcia Andersen  
\_\_\_\_\_  
Kenneth Andersen

h) Special Education Preschool Programs

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Capital District Beginnings  
\_\_\_\_\_  
Early Childhood Education Center  
\_\_\_\_\_  
Story Place Preschool  
\_\_\_\_\_  
Unity Sunshine Preschool  
\_\_\_\_\_  
Achievements  
\_\_\_\_\_  
Spotted Zebra Preschool

i) Dignity for All Co-Coordinators  
Yearly Appointment No Stipend

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Amy Murphy & Kim Herzl-Betz

j) Audit Committee  
Yearly Appointment No Stipend

\_\_\_\_\_  
Sally Lauletta  
\_\_\_\_\_  
Andrew Lanese  
\_\_\_\_\_  
Darcy Mack

k) Chief Emergency Officer  
Yearly Appointment No Stipend

\_\_\_\_\_  
Dr. Thomas Reardon

**X Instructional Contracts (Consent Agenda)**

a) Brunswick

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\$11,679 for General Education  
\_\_\_\_\_  
Actual Cost for Special Education

b) East Greenbush

\_\_\_\_\_  
\$8,800 for General Education  
\_\_\_\_\_  
Actual Cost for Special Education

c) Averill Park

\_\_\_\_\_  
\$8,005 for General Education  
\_\_\_\_\_  
Actual Cost for Special Education

d) Troy

\_\_\_\_\_  
TBD State Set Rates for General Education  
\_\_\_\_\_  
TBD State Set Rates for Special Education

e) Little Red Tuition Rate to Attend Wynantskill UFSD  
2015 through 2018 with a 2% cap increase

	2017-2018	K-6	7-8	Spec Ed
		\$6,832	\$7,554	State Set

f) Tuition to Attend Wynantskill UFSD

\_\_\_\_\_  
Grades 6-8 NY State Set Tuition Rates

**XI Other (Consent Agenda)**

- a.) Code of Conduct
- b) District Safety Plan
- c) Athletic Handbook

**WYNANTSKILL UNION FREE SCHOOL DISTRICT**  
**Organizational / Regular Meeting of the Board of Education**  
**July 6, 2017 @ 7:00 PM**  
**Gardner-Dickinson School Media Center**  
**Draft Agenda**

**1.0 Call to Order and Pledge of Allegiance to the Flag**

- 1.1 Record of Attendance
- 1.2 Annual Organizational Meeting
- 1.3 Review of Agenda/Additions to Agenda
- 1.4 Approval of Minutes of Previous Meeting
  - a. June 15, 2017
- 1.5 Visitors and Communication
  - a. Communications to the Board of Education
  - b. Opportunity for the Public to be Heard

**2.0 Reports to the Board of Education**

- 2.1 Board of Education Reports & Updates
- 2.2 District / Superintendent Program Report
  - a. Capital Project Discussion (Project Scope Decisions)
  - b. Second Reading of 5152
- 2.3 Principal's Report
- 2.4 PTA Update

**3.0 Appointments and Authorizations**

- 3.1 Approve CSE/CPSE Recommendations as per attached.
- 3.2 2<sup>nd</sup> Reading of BOE Policies
  - a. #5152 Admission of Non-Resident Students
- 3.3 Approval of BOE Policies
  - a. #5152 Admission of Non-Resident Students
- 3.4 Approve the disposal (recycle) of 28 obsolete Dell desktop components/computers.
- 3.5 Approve the disposal (recycle) of obsolete hp Elitebooks.
- 3.6 Approve the disposal (recycle) of 24 graphing calculators. (Obsolete / Not Working)
- 3.7 Approve Amanda Barrett for 11.5 paid child rearing days with remaining days unpaid returning when medical cleared on or around October 11, 2017.
- 3.8 Approval of Substitutes

<b>Certified Substitute Teacher</b> Tricia Fronk, Michael Gilligan, Noelle Domalewicz, Sandra Ryan, Lynne Denny, Michele Weiss, Zachary Fahrenkopf	<b>Substitute Teachers Aide</b> Elizabeth Livingston, Susan Czubek, Branden Crosier, Lynne Denny, Kendra Gross, Stefanie Ryan
<b>Substitute Kitchen</b> Kyle Audi, Elizabeth Livingston, Stefanie Ryan	<b>Substitute Custodian</b> Vincent Benassi, Kyle Audi, Robert Cushing
<b>Substitute Recess</b> Lynne Denny, Robert Cushing, Stefanie Ryan	<b>Substitute Clerical</b> Stefanie Ryan, Brenda Alderman
<b>Non Certified Substitute Teacher</b> Susan Czubek, Branden Crosier, Kendra Gross, Stefanie Ryan	

#### **4.0 Informational**

- 4.1 Regular BOE Meeting July 20, 2017 @ 6 pm
- 4.2 BOE Retreat Brittonkill CSD /Wynantskill UFSD 9-3
- 4.3 Regular BOE Meeting August 24, 2017 @ 7 pm
- 4.4 Opportunity for the Public to be Heard

#### **5.0 Request for Executive Session**

**Recommended Action:** That the Board of Education adjourns into Executive Session, if needed, for the purpose of discussing one or more of the following subjects:

- 1. \_\_\_\_\_ Matters that will imperil the public safety if disclosed.
- 2. \_\_\_\_\_ Any matter that may disclose the identity of a law enforcement agent or informer.
- 3. \_\_\_\_\_ Information relating to current or future investigation or prosecution of a criminal offense that would imperil effective law enforcement if disclosed.
- 4. \_\_\_\_\_ Discussion involving proposed, pending, or current litigation.
- 5. \_\_\_\_\_ Collective negotiations pursuant to article 14 of the Civil Service Law.
- 6. \_\_\_\_\_ The medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.
- 7. \_\_\_\_\_ The preparation, grading, or administration of exams.
- 8. \_\_\_\_\_ The proposed acquisition, sale, or lease of real property or the proposed acquisition, sale, or exchange of securities, but only when publicity would substantially affect the value of these things (Pub. Off. Law § 105(a-h)).

#### **6.0 Return to Open Session**

#### **7.0 Adjournment**