

WYNANTSKILL UNION FREE SCHOOL DISTRICT
Regular Meeting of the Board of Education
August 24, 2017
Meeting @ 7:00 PM
Gardner-Dickinson School Media Center
Minutes

1.0 Call to Order and Pledge of Allegiance to the Flag

The regular meeting of the Board of Education was called to order at 7:07 p.m. by Mr. Lanesey.

1.1 Record of Attendance

Mrs. Castle	Present
Mr. Hirokawa	Present
Mr. Lanesey	Present
Mrs. Mack	Absent
Mr. Strang	Present @ 7:08 p.m.

1.2 Review of Agenda/Additions to Agenda

Dr. Reardon reviewed the agenda.

1.3 Approval of Minutes of Previous Meeting

- a. July 6, 2017
- b. July 20, 2017

Mrs. Castle made a motion to approve the June 6, 2017 regular meeting minutes and the July 20, 2017 special meeting minutes.
 Mr. Hirokawa seconded the motion.
 Motion carried 3/0.

1.4 Acceptance of Financial Reports

- a. Internal Claims Auditor's Report June & July 2017

Mrs. Castle made a motion to approve the Internal Claims Auditor's Report June & July 2017.
 Mr. Hirokawa seconded the motion.
 Motion Carried 4/0.

1.5 Approve Building Use

Group	Dates/Day	Time/Area
Twin Town	March 10, 2018 Saturday	7:30-4:30 Gym & Café
Devil Cats	1/6/18-4/14/18 Saturdays (excluding 3/10/18) 4/14/18-10/31/18 Tuesday Wednesday Saturday Sunday	9-5 Gym 5-7 Weekday Ballfield 9-5 Weekend Ballfield
Collar City Fast Pitch	10/1/17 to 4/30/17 / Friday	5-7 Gym
Empire Night Hawks	3/5/18 – 5/31/18 Mon, Wed & Thurs	7-9 Mon Wed 5-7 Thurs Gym
YMCA	School Year Monday to Friday	1:30 to 5:45 Café/Gym if available
TrU Fitness	Nov 9 to May 1 st Tues/Thurs	6 – 7 Cafe

Mr. Strang made a motion to approve the building use request from the following groups: Twin Town, Devil Cats, Collar City Fast Pitch, Empire Night Hawks, YMCA and TrU Fitness.

Mr. Hirokawa seconded the motion.

Motion Carried 4/0.

Discussion: Mrs. Castle asked a question on the class of the Devil Cats.
Dr. Reardon clarified.
Mrs. Castle asked a question on insurance.
Mrs. Hillis clarified.

- 1.6 Visitors and Communication
- a. Communications to the Board of Education
 - b. Opportunity for the Public to be Heard

Karl Yager:

- a. Had questions on the Veterans Tax Exemption.
Mr. Lanese and Dr. Reardon replied/clarified.
- b. Had questions on the Salary portion of the WTA contract.
Dr. Reardon clarified the salary steps within the WTA contract.

2.0 Reports to the Board of Education

- 2.1 Board of Education Board Discussion / Reports
- a. CSArch – Capital project update
Scott Wolfe and Ed Anker provided a project update to the Board of Education.
- Mr. Wolfe and Mr. Anker provided the Board of Education with a report covering the completed tasks within the project and what is to be expected over the next couple of weeks. Mr. Wolfe explained where the district was with expenses within the project. Mr. Anker provided the update on the cost of painting the gymnasium/ceiling and the current condition/cost to upgrade/replace the garden.
- Mr. Anker and Dr. Reardon explained the process of using the Capital Reserve Funds to close the deficit and the steps that need to be taken to transfer those funds for use.

Discussion:

The Board of Education, Dr. Reardon, Mr. Wolfe and Mr. Anker participated in discussion on the following items:

- a. The possibility of unknowns at this time.
- b. The milestones within the projects.
- c. The price of painting the gymnasium and the preparation cost that could be associated with this part of the project.
- d. The worst case scenario on the preparation work of the gymnasium.
- e. The best time to do exploratory work in the gymnasium and the timing of the work being completed.
- f. Actual numbers with the project budget.
- g. Purchase of a projector and screen with the Smart Schools Money.
- h. Time line for the use of the Capital Reserve Funds.
- i. Deletion of the Gar-Den.

- 2.2 District / Superintendent Program Report
- Dr. Reardon reported:
- a. The Board of Education Retreat: August 4, 2017 the Wynantskill UFSD Board of

Education joined the Brittonkill School District's Board of Education members for a board retreat with Mike Ford. In the afternoon the Wynantskill UFSD Board of Education worked on goals/targets.

Discussion:

Mrs. Castle and Mr. Lanese shared their experiences from the Board of Education retreat with Brittonkill's Board of Education members and Mike Ford.

Mr. Strang had questions on the next steps with the district goals and targets.

Dr. Reardon clarified.

Karl Yager: Shared his idea on how to organize a majority vote.

Mr. Lanese thanked Mr. Yager for his suggestion.

- b. Master Schedule has been completed for the 2017-18 school year, and has been released to staff. Parents of students in grades 6-8 can log into the parent portal to view their child's schedule.
- c. Power School, Training was provided today for Wynantskill staff members.
- d. Superintendents Opening Days: August 30 & 31st. An agenda and welcome letter were sent to each staff member and the Board of Education.
- e. Kitchen Serving Line: The installation will be completed by the end of the week.
- f. The Wynantskill UFSD have closed the financial books for the 2016-17 school year, 96% of the district budget was used, which shows fiscal responsible, as per our auditor.
- g. 382 students are registered for the 2017-18 school year.

2.3 Principal's Report

2.4 PTA Update

3.0 Appointments and Authorizations

3.1 Approve CSE/CPSE Recommendations as per attached.

Mrs. Castle made a motion to approve the CSE/CPSE Recommendations.

Mr. Strang seconded the motion.

Motion carried 4/0.

3.2 Approval of Substitutes, pending finger print clearance:

- a. Mr. Strang made a motion to approve the listed Certified Substitute Teachers for the 2017-18 school year.
Mrs. Castle seconded the motion.
Motion carried 3/0/1. (Mr. Hirokawa abstained)
- b. Mr. Hirokawa made a motion to approve the listed Substitute Teachers Aides for the 2017-18 school year.
Mrs. Castle seconded the motion.
Motion carried 4/0.
- c. Mrs. Castle made a motion to approve the listed Substitute Kitchen Staff for the 2017-18 school year.
Mr. Hirokawa seconded the motion.
Motion carried 4/0.
- d. Mr. Strang made a motion to approve the listed Substitute Custodians for the 2017-18 school year.
Mr. Hirokawa seconded the motion.

Motion carried 3/0/1. (Mr. Lanesey abstained)

- e. Mr. Strang made a motion to approve the listed Substitute Recess Aides for the 2017-18 school year.
Mrs. Castle seconded the motion.
Motion carried 4/0.
- f. Mrs. Castle made a motion to approve the listed Non Certified Substitute Teachers for the 2017-2018 school year.
Mr. Hirokawa seconded the motion.
Motion carried 4/0.
- g. Mr. Strang made a motion to approve the listed Bus Aide substitutes for the 2017-18 school year.
Mr. Hirokawa seconded the motion.
Motion carried 4/0.

<p>a. Certified Substitute Teacher Lesli Hopperstad, Hailey Shoemaker, Susan Lansley, Ann Robertson</p>	<p>b. Substitute Teachers Aide Amy Wehnau*, Hailey Shoemaker, Tami Harrington, Erin Mabee, Susan Lansley, Ann Robertson, Mary Wood, Bonnie Pendergast, Sam Davis</p>
<p>c. Substitute Kitchen Shirley Wilde, Tami Harrington, Bonnie Pendergast</p>	<p>d. Substitute Custodian Joyce Lanesey*, Keith Bayen, Edward Christiansen</p>
<p>e. Substitute Recess Amy Wehnau*, Shirley Wilde, Tami Harrington, Mary Wood</p>	<p>f. Non Certified Substitute Teacher Amy Wehnau*, Tami Harrington, Bonnie Pendergast</p>
<p>g. Bus Aide Mary Wood, Bonnie Pendergast</p>	<p>* Returning substitute</p>

- 3.3 Accept the resignation of Tammy Miller (Teacher Aide) effective August 17, 2107.

Mr. Hirokawa made a motion to accept the resignation of Tammy Miller (Teacher Aide) effective August 17, 2107.

Mr. Strang seconded the motion.

Motion carried 4/0.

- 3.4 Accept the resignation of Sam Davis (Teacher Aide) effective August 30, 2017.

Mrs. Castle made a motion to accept the resignation of Sam Davis (Teacher Aide) effective August 30, 2017.

Mr. Strang seconded the motion.

Motion carried 4/0.

- 3.5 Approve Carly Newhouse as six-month probationary FT Teacher Aide effective August 30, 2017 as per the WTAA contact.

Mr. Hirokawa made a motion to approve Carly Newhouse as six-month probationary FT Teacher Aide effective August 30, 2017 as per the WTAA contact.

Mr. Strang seconded the motion.

Motion carried 4/0.

- 3.6 Approve Courtney Townsend as six-month probationary FT Teacher Aide effective August 30, 2017 as per the WTAA contact.

Mrs. Castle made a motion to approve Courtney Townsend as six-month probationary FT Teacher Aide effective August 30, 2017 as per the WTAA contract.

Mr. Hirokawa seconded the motion.

Motion carried 4/0.

Discussion: Karl Yager gave suggestion to the Board of Education on how to conduct the Board of Education meeting.

- 3.7 Accept the resignation for the extra-curricular appointment of Cross Country Coach Samantha Swart for the 2017-18 school year.

Mrs. Castle made a motion to accept the resignation for the extra-curricular appointment of Cross Country Coach Samantha Swart for the 2017-18 school year.

Mr. Hirokawa seconded the motion.

Motion carried 4/0.

- 3.8 Approve Amanda Rich for extra-curricular appointment, Cross Country Coach, for the 2017-18 school year as per the WTA contract.

Mrs. Castle made a motion to approve Amanda Rich for extra-curricular appointment, Cross Country Coach, for the 2017-18 school year as per the WTA contract.

Mr. Hirokawa seconded the motion.

Motion carried 4/0.

- 3.9 Accept the resignation of Thomas Cupp (Maintenance worker) effective August 21, 2017.

Mr. Strang made a motion to accept the resignation of Thomas Cupp (Maintenance worker) effective August 21, 2017.

Mr. Hirokawa seconded the motion.

Motion carried 4/0.

- 3.10 Accept the resignation of Neal Benassi (Superintendent of Buildings and Grounds) for the purposes of retirement, effective September 29, 2017.

Mr. Strang made a motion to accept the resignation of Neal Benassi (Superintendent of Buildings and Grounds) for the purposes of retirement, effective September 29, 2017.

Mr. Hirokawa seconded the motion.

Motion carried 4/0.

Discussion: Dr. Reardon explained the hiring process and the roll of the Civil Service.

Mrs. Castle asked questions on the open positions and training periods.

Dr. Reardon clarified.

- 3.11 Accept the resignation of Catherine Spooner (PT Special Education Teacher) effective August 30, 2017.

Mr. Strang made a motion to accept the resignation of Catherine Spooner (PT Special Education Teacher) effective August 30, 2017.

Mrs. Castle seconded the motion.

Motion carried 4/0.

- 3.12 Accept the resignation of Christine Delamater (Bus Driver) effective July 24, 2017.

Mrs. Castle made a motion to accept the resignation of Christine Delamater (Bus Driver) effective

July 24, 2017.
 Mr. Strang seconded the motion.
 Motion carried 4/0.

- 3.13 Approve Anthony Ciampolillo as a six-month probationary Bus Driver @ \$16.88/Hr. effective August 31, 2017.

Mr. Strang made a motion to approve Anthony Ciampolillo as a six-month probationary Bus Driver @ \$16.88/Hr. effective August 31, 2017.
 Mrs. Castle seconded the motion.
 Motion carried 4/0.

- 3.14 Appoint Linda Sanchez at \$50.00 per hour as needed for English as a New Language (ENL) services for the 2017-18 school year.

Mr. Strang made a motion to appoint Linda Sanchez at \$50.00 per hour as needed for English as a New Language (ENL) services for the 2017-18 school year.
 Mrs. Castle seconded the motion.
 Motion carried 4/0.

Discussion: Dr. Reardon clarified the process of the services being provided to one student.

3.15

Whereas the Board of Education of Wynantskill Union Free School District has been authorized by the voters at the Annual District Meeting to raise for the current budget of the 2017-2018 school year a sum not to exceed \$5,194,661. Therefore, be it resolved, that the board fix the equalized tax rates by towns and confirm the extension of taxes as they appear on the following tax roll:

Town	Total Assessed Levy Value	Equalization Rate	Tax Rate	2017-2018 School Levy By Town
Brunswick	\$2,900	26.70%	\$77.54	\$224.88
No. Greenbush	\$63,080,146	25.14%	\$82.34	\$5,189,953.14
Poestenkill	\$55,657	25.70%	\$80.54	\$4,482.98
Total	\$63,088,703			\$5,194,661

And be it hereby directed that the tax warrant of this board, duly signed shall be affixed to the above described tax rolls authorizing the collection of said taxes to begin September 1, 2017 and end October 31, 2017, giving the tax warrant and effective period of sixty days at the expiration of which time the tax collector shall make an accounting in writing to the board:

And it is further directed that the delinquent tax penalties be fixed as follows:

- 1st 30 days' penalty free period
- 2nd 30 days' interest of 2 percent added

Mr. Strang made a motion to approve the equalized tax rates by town and confirm the extension of taxes as they appear on the tax roll.
 Mrs. Castle seconded the motion.
 Motion carried 4/0.

Discussion: Dr. Reardon clarified levy vs. tax rate.

3.16 WHEREAS, Public Officers Law Sections 102 and 103 allow for the use of videoconferencing for attendance and participation of the members of the board of education who are unable to attend the physical meeting; and

WHEREAS, the physical presence of members of the Board at meetings is the preferred practice but it is understood that circumstances may periodically not allow that to occur; and

WHEREAS, the use of videoconferencing will support and foster the ability of members of the board of education to participate in board meetings when business, personal, or other reasons prevent them from being physically present for the meeting; and

WHEREAS, Public Officers Law Section 104 requires adequate notice to the public if videoconferencing will be used, the location(s) of such sites, and the opportunity for the public to attend the meeting at any such site.

IT IS HEREBY RESOLVED that:

(i) The Board of Education shall permit the use of videoconferencing by members of the Board when there is a reasonable justification for their inability to be physically present at a meeting of the Board.

(ii) A member of the Board who will be absent from a meeting who wishes to utilize videoconferencing shall notify the Superintendent of Schools and Board President of that request.

(iii) If it is determined by the Superintendent and Board President that videoconferencing is reasonable and can be reasonably accomplished, arrangements shall be made and the appropriate public notice shall be issued.

Mr. Hirokawa made a motion to approve the use of videoconferencing for attendance and participation of the members of the board of education who are unable to attend the physical meeting.

Mrs. Castle seconded the motion.

Motion carried 4/0.

Discussion:

Dr. Reardon clarified that the School District Attorney suggested the above resolution. The Board of Education discussed the rules to using the videoconferencing and notifications to the public.

3.17 Policy First Readings

Number	Title
5020.3	Rights of Students with Disabilities Under Section 504
5030	Student Complaints
5100	Student Attendance
5150	School Admissions
5151	Homeless Children
5151-R	Homeless Children Regulation
5162	Student Dismissal Precautions
5162-R	Student Dismissal Precautions Regulation
5210	Student Organizations
5220	School-Sponsored Student Expression
5225	Student Personal Expression
5252	Student Activities Fund Management
5252-R	Student Activities Fund Management Regulation
5280	Athletics

5300	Code of Conduct
5405	Student Wellness
5410	Concussion Management
5410-R	Concussion Guidelines and Procedures
5420	Student Health Services
5420-R	Student Health Services Regulation
5420.2	Request For Religious Exemption From Immunization
5420.2-R	Request For Religious Exemption From Immunization Regulation
5425	Automated External Defibrillators
5450.1	Notification of Sex offenders
5460	Child Abuse, Maltreatment or Neglect In A Domestic Setting
5460-R.1	Child Abuse, Maltreatment or Neglect In A Domestic Setting Regulation
5460-R.2	Educational Neglect Regulation
5460-E	Educational Neglect Exhibit
5500	Student Records
5500-R	Student Records Regulation
5500-E.1	Family Educational Rights and Privacy Act (FERPA) Notice Regarding Access To Student Records And Student Information
5500-E.2	Notification Of Directory Information Designations
5500-E.3	Student Records Exhibit – release of Directory Information
5500-E.4	Parents’ Bill Of Rights For Student Data Privacy And Security
5550	Student Privacy
5695	Students and Personal Electronic Devices
5710	Violent And Disruptive Incident Reporting

Discussion:

The Board of Education Members, Dr. Reardon and The Clerk of the Board discussed the success of using Google Docs for the 5000 series, the remainder of the policies that need to be reviewed, our contact with NYSBA and what the plan was for staying up to date with the policies once the 9000 series is complete.

3.18 First Readings Removal of Policies

Number	Title
5020	Equal Educational Opportunities
5020.1	Sexual Harassment of Students
5020.1-R	Sexual Harassment of Students Regulation
5020.2	Racial Harassment of Students
5020.2-R	Racial Harassment of Students Regulation
5160	Student Absences and Excuses
5511	Reserve Funds

Discussion:

Dr. Reardon clarified that the removal of policies was needed, because the policies were no longer needed or were absorbed into another policy.

4.0 Informational

- 4.1 Regular BOE Meeting September 21, 2017 @ 7 pm
- 4.2 Opportunity for the Public to be Heard

Discussion: Karl Yager: Comment on policy 5695.

5.0 Request for Executive Session

6.0 Return to Open Session

7.0 Adjournment

Mr. Hirokawa made a motion to adjourn at 8:57 p.m.
Mr. Strang seconded the motion.
Motion carried 4/0.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Sharon Hillis".

Sharon Hillis
Clerk of the Board