

WYNANTSKILL UNION FREE SCHOOL DISTRICT
Organizational / Regular Meeting of the Board of Education
July 6, 2017 @ 7:00 PM
Gardner-Dickinson School Media Center
Minutes

1.0 Call to Order and Pledge of Allegiance to the Flag

The annual organizational meeting of the Board of Education was called to order at 7:04 p.m. by Mr. Lanesey.

1.1 Record of Attendance

Mrs. Castle	Present
Mr. Hirokawa	Present
Mr. Lanesey	Present
Mrs. Mack	Present
Mr. Strang	Present

1.2 Annual Organizational Meeting

Discussion:

IV: Mrs. Castle asked if we should note the retainer fee for the attorney.

V: Dr. Reardon clarified the BOE meeting dates. The August, 2017 the BOE meeting will be held on the 4th Thursday and the June, 2018 the BOE meeting will be held on the 2nd Thursday due to graduation.

VII: Dr. Reardon clarified the increase in wages for substitutes.

1.3 Review of Agenda/Additions to Agenda

Dr. Reardon reviewed the agenda.

1.4 Approval of Minutes of Previous Meeting

a. June 15, 2017

Mr. Hirokawa made a motion to approve the June 15, 2017 regular meeting minutes.
Mr. Strang seconded the motion.
Motion carried 5/0.

1.5 Visitors and Communication

a. Communications to the Board of Education
b. Opportunity for the Public to be Heard

2.0 Reports to the Board of Education

2.1 Board of Education Reports & Updates

2.2 District / Superintendent Program Report

a. Capital Project Discussion (Project Scope Decisions)

Ed Anker provided a project update to the Board of Education. The district is having bi-weekly OACM meetings with CSArch and the contractors. The Board of Education had

discussion, made request for more information and final decisions were made on the following project line items: A9 Refinish / restripe gymnasium floor, A19 repair damage bleacher in gymnasium, A21 replace all bubble dome skylights, A24 replace existing roof hatch and replace ladder, A28 middle school locker alcove replacement, ADD2 HC Operators at bathrooms, V/E A5 paint in gymnasium including ceiling, V/E A7 Gym projector and screen, M11 provide mechanical ventilation / cooling in faculty 137 and Sp. Ed. 134, E12 provide LED fixture heads for parking lot, E19 replace surface mounted light fixtures in locker alcoves, V/E 1 existing wireless access points in classroom to remain, S4 replace sidewalk panels at media center entry and S6 crack-fill and reseal bus look and driveways.

b. Second Reading of 5152

The Board of Education discussed a language and hyphen usage change with in the policy.

2.3 Principal's Report

Dr. Reardon recapped the end of the school year activities. Mrs. Murphy, Dr. Yodis and Dr. Reardon will be working on the master schedule, the K-5 is complete and grades 6-8 are almost complete.

Mr. Lanese asked about 6th grade orientation. Dr. Reardon provided a glimpse of the 6th grade class configuration and FAQ for the website coming soon.

2.4 PTA Update

A PTA report was not provided for July 2017.

3.0 Appointments and Authorizations

3.1 Approve CSE/CPSE Recommendations as per attached.

Mrs. Mack made a motion to approve the CSE/CPSE Recommendations.

Mr. Hirokawa seconded the motion.

Motion carried 5/0.

Discussion: Mrs. Castle had questions on the number of Pre-School students on the provided report. Dr. Reardon provided clarification.

3.2 2nd Reading of BOE Policies

a. #5152 Admission of Nonresident Students

3.3 Approval of BOE Policies

a. #5152 Admission of Nonresident Students

Mr. Hirokawa made a motion to approve policy number 5152 Admission of Nonresident Students.

Mrs. Castle seconded the motion.

Motion carried 5/0.

Discussion: Dr. Reardon will notify the staff of the new policy.

The Board of Education and Dr. Reardon had conversation on the current size of our classes.

3.4 Approve the disposal (recycle) of 28 obsolete Dell desktop components/computers.

Mr. Hirokawa made a motion to approve the disposal (recycle) of 28 obsolete Dell desktop components/computers.

Mr. Strang seconded the motion.

Motion carried 5/0.

Discussion: Mr. Lanese asked if all of the computers were wiped out.
Dr. Reardon explained the process of the recycling of equipment, the NY State free equipment and the efforts of Anthony Vescio to repurpose any and all computer equipment.

3.5 Approve the disposal (recycle) of 45 obsolete hp Elitepads.

Mrs. Castle made a motion to approve the disposal (recycle) of 45 obsolete hp Elitepads.
Mr. Hirokawa seconded the motion.
Motion carried 5/0.

Discussion: Dr. Reardon clarified the failure of the hp Elitepad.

3.6 Approve the disposal (recycle) of 24 graphing calculators. (Obsolete / Not Working)

Mr. Strang made a motion to approve the disposal (recycle) of 24 graphing calculators.
Mr. Hirokawa seconded the motion.
Motion carried 5/0.

3.7 Approve Amanda Barrett for 11.5 paid child rearing days with remaining days unpaid returning when medical cleared on or around October 11, 2017.

Mrs. Mack made a motion to approve Amanda Barrett for 11.5 paid child rearing days with remaining days unpaid returning when medical cleared on or around October 11, 2017.
Mr. Hirokawa seconded the motion.
Motion carried 5/0.

Discussion: Dr. Reardon noted that a substitute would be provided until Mrs. Barrett returns.

3.8 Approval of Substitutes

Certified Substitute Teacher Tricia Fronk, Michael Gilligan, Noelle Domalewicz, Sandra Ryan, Lynne Denny, Michele Weiss, Zachary Fahrenkopf	Substitute Teachers Aide Elizabeth Livingston, Susan Czubek, Branden Crosier, Lynne Denny, Kendra Gross, Stefanie Ryan
Substitute Kitchen Kyle Audi, Elizabeth Livingston, Stefanie Ryan	Substitute Custodian Vincent Benassi, Kyle Audi, Robert Cushing
Substitute Recess Lynne Denny, Robert Cushing, Stefanie Ryan	Substitute Clerical Stefanie Ryan, Brenda Alderman
Non Certified Substitute Teacher Susan Czubek, Branden Crosier, Kendra Gross, Stefanie Ryan	

Mr. Strang made a motion to approve the listed returning substitutes for the 2017-2018 school year.
Mr. Hirokawa seconded the motion.
Motion carried 5/0.

4.0 Informational

- 4.1 Regular BOE Meeting July 20, 2017 @ 8:30 am
- 4.2 BOE Retreat Brittonkill CSD /Wynantskill UFSD August 4, 2017 9-3
- 4.3 Regular BOE Meeting August 24, 2017 @ 7 pm
- 4.4 Opportunity for the Public to be Heard

Discussion: The Board of Education discussed a time for the July 20th meeting. Mr. Lanesey and Dr. Reardon provided details of the BOE retreat.

Discussion: Mrs. Castle commented on why she loved this school: The 8th grade students giving signed books to all of the kindergarten students, 2nd Mr. Newmark provided the students with bags of reading books for the summer.

Mrs. Mack: Therapy dogs will be coming to the school three times during the summer. Students will be able to read to a therapy dog for 10 minutes, at that time the students can exchange their books.

5.0 Request for Executive Session

There was no request for executive session.

6.0 Return to Open Session

7.0 Adjournment

Mr. Hirokawa made a motion to adjourn at 8:31 p.m.
Mr. Strang seconded the motion.
Motion carried 5/0.

Respectfully submitted,



Sharon Hillis
Clerk of the Board

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NAMES

I Administration of Oath to Newly Elected Board Members

None

- a) Newly Elected Board Members; Administer Oath of Faithful Performance in Office to newly elected board members: New York State Constitution, Article XIII-1; Public Officers 10,30

II Election of Board Of Education Officers

- a) President of the Board: Ed. Law 1701, 2504, 2563

Andrew Lanese

Mrs. Castle made a motion to nominate Andrew Lanese as President
Mrs. Mack seconded the motion
Motion carried: 5-0
Sharon Hillis, Board Clerk, administered the Oath of Office to Mr. Andrew Lanese

- b) Vice President: Ed. Law 1701,2504,2563

Darcy Mack

Mrs. Castle made a motion to nominate Darcy Mack as Vice President
Mr. Strang seconded the motion
Motion carried: 5-0
Sharon Hillis, Board Clerk, administered the Oath of Office to Mrs. Darcy Mack

Sharon Hillis, Board Clerk, administered / renew the Oath of Office to the Board of Education

III Appointment of Officers (Consent Agenda)

Oath of Office will be administered each year

Mr. Hirokawa made a motion to Appoint the following Officers (Consent Agenda) Items.
Mrs. Mack seconded the motion.
Motion carried: 5-0

- a) Clerk of the Board:Ed. Law 2114,2130,2503; Comm;s Reg. 170.2
Stipend \$4,730.00

Sharon Hillis

- b) District Treasurer:Ed. Law 2122,2130,2527; Comm;s Reg. 170.2
Stipend \$12,538.00

Mary Ellen Angrisano

- c) Deputy Treasurer:Ed. Law 1720
Yearly Appointment No Stipend

Dr. Thomas Reardon

- d) Tax Collector:Ed. Law 2124,2527;Comm's Reg 170.2;
Town Law 37
Stipend \$ 4,639.00

Denise Fitzgerald

- e) Internal Claims Auditor:Ed. Law 1709-20a Comm's Reg 170.2
Stipend \$4,542.00

Thomas Martin

IV Other Appointments (Consent Agenda)

Mrs. Castle made a motion to Appoint the following Other Apointments (Consent Agenda) Items.
Mr. Strang seconded the motion.
Motion carried: 5-0

- a) School Physician:Ed. Law 902, 1709-21; Comm's Reg 136.2
Yearly Appointment \$50.00 per hour

Riverview Pediatric

- b) School Attorney
1st Year of a 3 Year Contract

Girvin & Ferlazzo, PC

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|--|--|
| <p>c) Central Treasurer - Extra Classroom Activity Account: Ed. Law 2503;
 Comm's Reg 173.4
 Yearly Appointment No Stipend</p> | <hr style="border: 0.5px solid black;"/> Denise Fitzgerald |
| <p>d) Attendance Officer: Ed. Law 902
 Yearly Appointment No Stipend</p> | <hr style="border: 0.5px solid black;"/> Kathryn Fazioli |
| <p>e) Independent Auditor: Ed. Alw 2116-a; Comm's Reg 170.2
 2nd Year of a 3 Year Contract
 \$13,200</p> | <hr style="border: 0.5px solid black;"/> Raymond G. Preusser, CPA/PC |
| <p>f) Record Access Officer: Commissioner's Regulation 185.2 (a)(1)
 Yearly Appointment No Stipend</p> | <hr style="border: 0.5px solid black;"/> Sharon Hillis |
| <p>g) Records Management Officer: Comm's Reg 185.2 (a) (1)
 Yearly Appointment No Stipend</p> | <hr style="border: 0.5px solid black;"/> Sharon Hillis |
| <p>h) Asbestos (LEA) Designee: AHERA, Public 99-519
 Yearly Appointment No Stipend</p> | <hr style="border: 0.5px solid black;"/> Neal Benassi |
| <p>i) Pesticide Notification Officer
 Yearly Appointment No Stipend</p> | <hr style="border: 0.5px solid black;"/> Neal Benassi |
| <p>j) Purchasing Agent: Comm's Reg 170.2
 Yearly Appointment No Stipend</p> | <hr style="border: 0.5px solid black;"/> Dr. Thomas Reardon |
| <p>k) Financial Advisors
 Yearly \$ 145 an hour</p> | <hr style="border: 0.5px solid black;"/> Fiscal Advisors, Inc. |

V Designations (Consent Agenda)

Mrs. Mack made a motion to Appoint the following Designations (Consent Agenda) Items.
Mr. Hirokawa seconded the motion.
Motion carried: 5-0

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| <p>a) Official Bank Depository, All Funds: Ed. Law 2129,2130
 Comm's reg 170.2</p> | <hr style="border: 0.5px solid black;"/> M&T Bank |
| <p>b) Regular Meetings: Ed. Law 1708 (at least once in each quarter), 2504</p> | <hr style="border: 0.5px solid black;"/> July 6, 2017
<hr style="border: 0.5px solid black;"/> August 24, 2017
<hr style="border: 0.5px solid black;"/> September 21, 2017
<hr style="border: 0.5px solid black;"/> October 19, 2017
<hr style="border: 0.5px solid black;"/> November 16, 2017
<hr style="border: 0.5px solid black;"/> December 21, 2017
<hr style="border: 0.5px solid black;"/> January 18, 2018
<hr style="border: 0.5px solid black;"/> February 15, 2018
<hr style="border: 0.5px solid black;"/> March 15, 2018
<hr style="border: 0.5px solid black;"/> April 19, 2018
<hr style="border: 0.5px solid black;"/> May 17, 2018
<hr style="border: 0.5px solid black;"/> June 14, 2018 |
| <p>c) Official Newspapers: Ed. Law 2004; General Municipal Law 103</p> | <hr style="border: 0.5px solid black;"/> Troy Record |

VI Authorizations (Consent Agenda)

Mrs. Castle made a motion to Appoint the following Authorizations (Consent Agenda) Items.
Mrs. Mack seconded the motion.
Motion carried: 5-0

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|--|---|
| <p>a) To Certify Payrolls: Ed. Law 1720,2523; Comm's Reg 170.2</p> | <hr style="border: 0.5px solid black;"/> Dr. Thomas Reardon |
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| b) Conferences, Conventions, Payment Approval, Workshops Attendance: General
Municipal Law 77b | _____
Dr. Thomas Reardon |
| c) To establish Petty Cash Funds: Ed. Law 1709-29; Comm's Reg 170.4
Business Office \$75.00 Main Office \$50.00 | _____
Mary Ellen Angrisano Business Office

Kathy Fazioli Main Office |
| d) Designation of Signatures on Checks: Ed. Lw 1720,2523 | _____
Mary Ellen Angrisano |
| e) Alternate designee for Signatures on Checks | _____
Dr. Thomas Reardon |
| f) Budget Transfers on Chief School Officer's approval:Comm's Reg 170.2 | _____
Dr. Thomas Reardon |
| g) Superintendent to apply for Grants in Aid (State & Federal)
Ed Law 1711, 2508 | _____
Dr. Thomas Reardon |

VII Official Undertakings (Bonds) (Consent Agenda)

Mr. Hirokawa made a motion to Appoint the following Official Undertakings (Consent Agenda) Items.
Mrs. Castle seconded the motion.
Motion carried: 5-0

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|--|-------------------------------|
| a) District Clerk:Ed. Law 2527 | _____
Sharon Hillis |
| b) District Treasurer: Ed Law 2122,2130,2527,Comm's Reg 170.2 | _____
Mary Ellen Angrisano |
| c) Deputy Treasurer: Ed. Law 1720 | _____
Dr. Thomas Reardon |
| d) District Tax Collector:Ed Law 2124,2527;Comm's Reg 170.2 | _____
Denise Fitzgerald |
| e) Central Treasurer Activity Funds: Comm's Reg 172.5 | _____
Denise Fitzgerald |
| f) Internal Claims Auditor:Ed Law 2527; Comm's reg 1702.2 | _____
Thomas Martin |
| g) All persons and positions required by law or regulation to be bonded:
Public Officers Law, section 11;Comm's Reg 170.2 permit use of Faithful
Performance Blanket and in lieu of specific official undertakings | |

VIII Other Items: (Consent Agenda)

Mr. Hirokawa made a motion to Appoint the following Other (Consent Agenda) Items.
Mr. Strang seconded the motion.
Motion carried: 4/0/1 (Mr. Lanese abstained)

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|---|--|
| a) Readoption of all Policies and Codes of Ethics in effect during previous
year: Implied in Ed Law 1709, 2503 | |
| b) Establish Mileage Reimbursement Rate: Ed Law 2118 | _____
IRS established rate |
| c) Acting Superintendent
\$125 a Day in addition to Principal Salary upon assignment | _____
Dr. Mary Yodis |
| e) Driver Physicals/Drug Screening
Yearly Contract DOT Physical \$110.00 Drug Screening \$75.00 | _____
St. Peters Health Partners |
| f) Establishment of School Breakfast/Lunch/Snack rates for 2017-2018 | _____
\$1.55 Breakfast / \$2.85 Lunch
Adult \$2.27 Breakfast / \$4.05 Lunch
_____ |
| g) Set rates for Substitutes: Substitute Teachers / Teaching Assistant
Substitute Teacher Aide | _____
\$90/cert; \$75/non-cert

\$75.00/day |

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Substitute Custodian	\$12.50/hour
Substitute Nurse	\$75.00/day
Substitute Food Service Helper	\$10.40/hour
Substitute Recess Aide	\$10.40/hour
Substitute Clerical	\$12.50/hour
Substitute Bus Driver	\$14.00/hour

IX Additional Appointments (Consent Agenda)

Mrs. Mack made a motion to Appoint the following Additional Appointments (Consent Agenda) Items.

Mr. Strang seconded the motion.

Motion carried: 5-0

a) CSE, CPSE Committee
 Yearly Appointment No Stipend

Kimberly Herzl-Betz
Kathy Vale
Stephanie Carbone
Dr. Mary Yodis
TBA Advanced Therapy (OT)
TBA Advanced Therapy (PT)
Amy Murphy
W.U.F.S.D. Teachers
Ann Hansen (Rensselaer County)
All A.S.E.Ps / County Approved Providers

b) Section 504 Compliance Officer
 Yearly Appointment No Stipend

Dr. Mary Yodis

c) Impartial Hearing Officers
 Yearly Appointment
 \$40 an hour

Linda Agoston	Joan Alexander
Lynn Botwinikalmeleh	Robert Briglio
Jaclyn Brillig ESQ	
Paul Bumbalo	Diane Cohen
Maryanne Dimeo	Lana Flame
George Kandilakis	Jeanne Keefe
Martin Kohoe	Dora Lassinger
Michael Lazan	Nancy Lenderman
James McKeever	Tina Millman
James Monk	Christine Moore
Leah Murphy	Karen Norlander
Kenneth Ritzenberg	Jerome Schad
Jeffery Schiro	Judith Schneider
Craig Tessler	Aaron Turetsky
James Walsh	Marion Walsh
Mindy Wolman	

d) Title IX Compliance Officer
 Yearly Appointment No Stipend

Amy Murphy

e) Legislative Liaison for NYSSBA, CAPSBA
 Yearly Appointment No Stipend

Eric Strang

f) Homeless Liaison Coordinator
 Yearly Appointment No Stipend

Amy Murphy

g) Special Education Surrogate Parents
 Yearly Appointment No Stipend

Marcia Andersen
Kenneth Andersen

h) Special Education Preschool Programs

Capital District Beginnings
Early Childhood Education Center
Story Place Preschool

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	Unity Sunshine Preschool
	Achievements
	Spotted Zebra Preschool
i) Dignity for All Co-Coordinators Yearly Appointment No Stipend	Amy Murphy & Kim Herzl-Betz
j) Audit Committee Yearly Appointment No Stipend	Sally Lauletta
	Andrew Lanesey
	Darcy Mack
k) Chief Emergency Officer Yearly Appointment No Stipend	Dr. Thomas Reardon

X Instructional Contracts (Consent Agenda)

Mrs. Castle made a motion to Appoint the following Instruction Contracts (Consent Agenda).
Mr. Strang seconded the motion.
Motion carried: 5-0

a) Brunswick	\$11,679 for General Education										
	Actual Cost for Special Education										
b) East Greenbush	\$8,800 for General Education										
	Actual Cost for Special Education										
c) Averill Park	\$8,005 for General Education										
	Actual Cost for Special Education										
d) Troy	TBD State Set Rates for General Education										
	TBD State Set Rates for Special Education										
e) Little Red Tuition Rate to Attend Wynantskill UFSD 2015 through 2018 with a 2% cap increase	<table style="width: 100%; border-collapse: collapse; margin: 0 auto;"> <thead> <tr> <th style="width: 10%;"></th> <th style="width: 20%; text-align: center;">K-6</th> <th style="width: 20%; text-align: center;">7-8</th> <th style="width: 20%; text-align: center;">Spec Ed</th> <th style="width: 20%;"></th> </tr> </thead> <tbody> <tr> <td style="text-align: right;">2017-2018</td> <td style="text-align: center;">\$6,832</td> <td style="text-align: center;">\$7,554</td> <td style="text-align: center;">State Set</td> <td></td> </tr> </tbody> </table>		K-6	7-8	Spec Ed		2017-2018	\$6,832	\$7,554	State Set	
	K-6	7-8	Spec Ed								
2017-2018	\$6,832	\$7,554	State Set								
f) Tuition to Attend Wynantskill UFSD	Grades K-8 NY State Set Tuition Rates										

XI Other (Consent Agenda)

Mr. Hirokawa made a motion to Adopt the District Handbooks and Safety Plan (Consent Agenda).
Mrs. Mack seconded the motion.
Motion carried: 5-0

- a.) Code of Conduct
- b) District Safety Plan
- c) Athletic Handbook