

**WYNANTSKILL UNION FREE SCHOOL DISTRICT**  
**Regular Meeting of the Board of Education**  
**May 17, 2018**  
**Meeting @ 7:00 PM**  
**Gardner-Dickinson School Media Center**  
**Minutes**

**1.0 Call to Order and Pledge of Allegiance to the Flag**

The regular meeting of the Board of Education was called to order at 7:20 p.m. by Mr. Lanesey.

1.1 Record of Attendance

Mrs. Castle	Present
Mr. Hirokawa	Present @ 8:04 p.m.
Mr. Lanesey	Present
Mrs. Mack	Present
Mr. Strang	Present @ 7:53 p.m.

1.2 Review of Agenda/Additions to Agenda

Dr. Reardon reviewed the agenda.

1.3 Approval of Minutes of Previous Meeting

- a. April 19, 2018
- b. May 7, 2018

Mrs. Mack made a motion to approve the April 19, 2018 regular meeting minutes and the May 7, 2018 special meeting minutes.

Mrs. Castle seconded the motion.

Motion carried 3/0.

Discussion: Mrs. Castle requested a correction in the April 19, 2018 regular meeting minutes. The Board Clerk noted the requested changes.

1.4 Acceptance of Financial Reports

- a. Internal Claims Auditor's Report (April 2018)
- b. Monthly Treasurer's Report with Budget Transfers

Mrs. Mack made a motion to approve the District Treasurer's Financial Reports.

Mrs. Castle seconded the motion.

Motion Carried 3/0.

Discussion: Mrs. Castle had questioned the BOE line on the finance report.

Dr. Reardon provided clarification on the line item expenses.

1.5 Visitors and Communication

- a. Communications to the Board of Education
- b. Opportunity for the Public to Comment

The Board of Education proceeded forward to Section 3.0 Appointments and Authorizations to vote on resolution number 3.3; then returned to agenda item number 2.0 Reports to the Board of Education.

**2.0 Reports to the Board of Education**

- 2.1 Board of Education Board Discussion / Reports  
a. Pre-K Discussion: Selection Process

The Board of Education and Dr. Reardon discussed and revised the Pre-Kindergarten selection application and approved a time line for applications/selection. Applications will be available on social media as well as the district website or may be picked up at the main office.

[The application is available on line](#)

- 2.2 District / Superintendent Program Report

Dr. Reardon reported:

- The Budget Vote: The budget passed by 84%, both propositions 2 & 3 also passed. Mr. Hirokawa and Mrs. Mack will each be serving an additional 3-year term.
- Capital Project: The BOE received an updated report of the construction progress, as soon as the Terrazzo floors have cured the BOE will be able to take a tour.  
[Updated photos of the project can be found on Twitter](#)
- Screen & Projector: The PTA will be donating \$10,000 toward the cost of a new screen and projector to go in the stage area; installation will be before graduation.
- WTA: The teachers did approve the WTA contract by 95%, the BOE will approve the contract in June of 2018. The WTA held an officer's election, announcements to follow.

Discussion: Mrs. Castle asked Mrs. Mack if she needed to be sworn in again?

Dr. Reardon replied at the July 2018 meeting.

- 2.3 Principal's Report

Dr. Yodis reported:

- Thank you to everyone who was part of the annual review process, Mrs. Herzl-Betz did an amazing job being it was her first year.
- Welcome to Kelsey Horst, who is the LTS in the middle school for Matt Lutz.
- The final lock down was a success, the fire alarm was pulled and not one teacher, staff or student came out of lock down. This following our "Lock Down.... What's Next?" training with the North Greenbush Police that took place in April.
- North Greenbush will be honored at the school on May 18, 2018, a way for the school to show their appreciation for all that they do for us.
- Spring Fling Dance: Thank you to Mrs. Mitchell and the Builders Club.
- Math Testing: 2 days of testing are complete with a 95% participation rate. The 4th & 8th graders will be completing their NYS science exams in June and the NYS regents' exams in Algebra and Earth Science at the end of June.
- Sage Tutors: We are partnering with Sage again this school year. We have 6 Sage tutors and 30 GD students from grades K-3.
- Field Day & Field Trips: Lots of planning going on the for the last 24 days of school.

- 2.4 PTA / SEPTA Update

Mr. Lanese read the PTA report provided by Nichole Hurbanek to the Board of Education. Darcy Mack presented the SEPTA report to the Board of Education.

### **3.0 Appointments and Authorizations**

- 3.1 Approve CSE/CPSE Recommendations as per attached.

Mrs. Castle made a motion to approve the CSE/CPSE Recommendations.

Mrs. Mack seconded the motion.

Motion carried 5/0.

3.2 Approval of Substitutes

<p><b>Substitute Cafeteria/Recess Aide @ \$10.40 Hr.</b>  <b>Substitute Bus Aide @ \$12.00 Hr.</b>  Eric Audi (pending finger prints)  Jamie Derocher</p>	<p><b>Substitute Non Certified Teacher/Aide \$75 Day</b>  Skyler Wheaton                      Amanda Best  Alexandra Roser                      Jamie Derocher  Sarah VanEtten                      Gianna Coyne</p>
<p><b>Substitute Custodian @ \$12.50 Hr.</b>  Zachary Dolan</p>	

Mrs. Mack made a motion to approve the above named applicants for substitute positions for the 2017-2018 school year.  
Mrs. Castle seconded the motion.  
Motion carried 5/0.

3.3 Appoint Vincent Benassi to the six-month probationary position of Custodial Worker (as approved through Rensselaer County Civil Service), effective May 29, 2018 at \$16.50 an hour.

Mrs. Mack made a motion to appoint Vincent Benassi to the six-month probationary position of Custodial Worker (as approved through Rensselaer County Civil Service), effective May 29, 2018 at \$16.50 an hour.  
Mrs. Castle seconded the motion.  
Motion carried 3/0.

Discussion: Dr. Reardon introduced Mr. Benassi to the Board of Education. Mr. Benassi gave thanks to the BOE for approving his appointment. Mr. Deguire III was also present.

3.4 Appoint John Oathout for a permanent position of Custodial Worker (as approved through Rensselaer County Civil Service), effective 3/22/18 at \$16.50 an hour.

Mrs. Mack made a motion to appoint John Oathout for a permanent position of Custodial Worker (as approved through Rensselaer County Civil Service), effective 3/22/18 at \$16.50 an hour.  
Mr. Hirokawa seconded the motion.  
Motion carried 5/0.

Discussion: Dr. Reardon provided clarification on the permanent position.

3.5 Appoint Jeffery Palmer for a permanent Building Maintenance Worker (as approved through Rensselaer County Civil Service), effective 4/2/18 at \$18.28 an hour.

Mrs. Castle made a motion to appoint Jeffery Palmer for a permanent Building Maintenance Worker (as approved through Rensselaer County Civil Service), effective 4/2/18 at \$18.28 an hour.  
Mr. Strang seconded the motion.  
Motion carried 5/0.

Discussion: Dr. Reardon provided clarification on the permanent position.

3.6 Certification of the Budget Vote, Bus Proposition, Capital Reserve Fund Proposition and the Board Election Results.

Mrs. Castle made a motion to certify the Budget Vote, Bus Proposition, Capital Reserve Fund Proposition and the Board Election Results.  
Mr. Strang seconded the motion.  
Motion carried 5/0.

- 3.7 Appoint Kathy Vale as PT (21 hours a week plus 10 summer days) CSE/CPSE Secretary effective 07/1/18-06/30/19.

Mrs. Castle made a motion to appoint Kathy Vale as PT (21 hours a week plus 10 summer days) CSE/CPSE Secretary effective 07/1/18-06/30/19.

Mr. Hirokawa seconded the motion.

Motion carried 5/0.

- 3.8 Approve Kim Herzl-Betz (School Psychologist & CSE/CPSE Chairperson) for up to 10 summer days as per the WTA contract.

Mr. Hirokawa made a motion to approve Kim Herzl-Betz (School Psychologist & CSE/CPSE Chairperson) for up to 10 summer days as per the WTA contract.

Mr. Strang seconded the motion.

Motion carried 5/0.

Discussion: Dr. Reardon provided clarification on the summer days.

- 3.9 Approve Amy Murphy (School Counselor) for 10 summer days as per the WTA contract.

Mrs. Mack made a motion to approve Amy Murphy (School Counselor) for 10 summer days as per the WTA contract.

Mr. Strang seconded the motion.

Motion carried 5/0.

- 3.10 Appoint Wendy DeBell as PT (.6) School Nurse @ St. Jude beginning 9/4/18-6/30/19 @ Step 20 prorated.

Mr. Strang made a motion to appoint Wendy DeBell as PT (.6) School Nurse @ St. Jude beginning 9/4/18-6/30/19 @ Step 20 prorated.

Mr. Hirokawa seconded the motion.

Motion carried 5/0.

- 3.11 Approve Barbara Cole as Transportation Supervisor effective 07/1/18-06/30/19 @ \$27.32 per hour with a salary not to exceed \$ 24,400.

Mr. Strang made a motion to approve Barbara Cole as Transportation Supervisor effective 07/1/18-06/30/19 @ \$27.32 per hour with a salary not to exceed \$ 24,400.

Mrs. Mack seconded the motion.

Motion carried 5/0.

Discussion: Dr. Reardon provided clarification on the salary and actual hours worked.

- 3.12 Approve Contracts for Bus Drivers, Eleven and Twelve Month Employees for the 2018-19 school year.

Mrs. Castle made a motion to approve Contracts for Bus Drivers, Eleven and Twelve Month Employees for the 2018-19 school year.

Mr. Hirokawa seconded the motion.

Motion carried 5/0.

Discussion: Dr. Reardon provided clarification on what was included in the contracts for bus drivers, 11 & 12 month employees.

- 3.13 Approve Thomas Reardon and Mary Yodis as Lead Teacher Evaluators for the 2018-19 school year.

Mr. Strang made a motion to approve Thomas Reardon and Mary Yodis as Lead Teacher Evaluators for the 2018-19 school year.

Mr. Hirokawa seconded the motion.

Motion carried 5/0.

- 3.14 Approve Robert Hurd as a Recess / Cafeteria Aide 3 hours a day for the 2018-19 school year.

Mrs. Mack made a motion to approve Robert Hurd as a Recess / Cafeteria Aide 3 hours a day for the 2018-19 school year.

Mr. Hirokawa seconded the motion.

Motion carried 5/0.

- 3.15 Approve Karen Keegan as a Cafeteria Monitor 2 hours a day for the 2018-19 school year.

Mr. Strang made a motion to approve Karen Keegan as a Cafeteria Monitor 2 hours a day for the 2018-19 school year.

Mr. Hirokawa seconded the motion.

Motion carried 5/0.

- 3.16 Approve Brenda Alderman as a Recess / Office Aide 3 hours a day for the 2018-19 school year.

Mrs. Castle made a motion to approve Brenda Alderman as a Recess / Office Aide 3 hours a day for the 2018-19 school year.

Mr. Strang seconded the motion.

Motion carried 5/0.

- 3.17 Approve Kelsey Horst @ Step 1 (prorated) for the paternity leave of Matthew Lutz starting on May 08, 2018 to June 21, 2018, as per the WTA contract.

Mrs. Castle made a motion to approve Kelsey Horst @ Step 1 (prorated) for the paternity leave of Matthew Lutz starting on May 08, 2018 to June 21, 2018, as per the WTA contract.

Mr. Strang seconded the motion.

Motion carried 5/0.

- 3.18 Approve the revised BOE meeting schedule for the 2018-19 school year.

Mrs. Mack made a motion to approve the revised BOE meeting schedule for the 2018-19 school year.

Mr. Hirokawa seconded the motion.

Motion carried 5/0.

- 3.19 A RESOLUTION AUTHORIZING THE ISSUANCE OF NOT TO EXCEED \$3,639,000 BONDS AND THE EXPENDITURE OF \$2,000,000 CAPITAL RESERVE FUND MONIES OF WYNANTSKILL UNION FREE SCHOOL DISTRICT, RENSSELAER COUNTY, NEW YORK, TO PAY THE COST OF THE RECONSTRUCTION OF AND CONSTRUCTION OF AN ADDITION TO THE GARDNER-DICKINSON SCHOOL, IN AND FOR SAID SCHOOL DISTRICT.

WHEREAS, all conditions precedent to the financing of the capital project hereinafter described, including compliance with the provisions of the State Environmental Quality Review Act ("SEQRA") as a Type II Action pursuant to 6 NYCRR Part 617.5(c)(1), (2) and (8), have been performed and it has been determined that the capital projects will not have any significant adverse environmental impact; and

WHEREAS, at a Special District Meeting of the qualified voters of Wynantskill Union Free School District, Rensselaer County, New York (the "School District"), held on December 2, 2014, a proposition was duly adopted authorizing the Board of Education of said School District to undertake the reconstruction of and construction of an

addition to the Gardner-Dickinson School, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$5,139,000, such proposition providing for the levy of a tax therefor to be collected in installments, with up to \$3,639,000 obligations of said School District, to be issued in anticipation thereof, and the expenditure of \$1,500,000 Capital Reserve Fund monies therefor; and

WHEREAS, at the Annual School District Meeting of the qualified voters of the School District, held on May 15, 2018, a proposition was duly adopted authorizing the Board of Education of said School District to undertake said reconstruction of and construction of an addition to the Gardner-Dickinson School, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and incidental improvements and expenses in connection therewith, at a revised maximum estimated cost of \$5,639,000, such proposition providing for the expenditure of an additional \$500,000 Capital Reserve Fund monies therefor; and

WHEREAS, it is now desired to provide for the authorization of such class of objects or purposes and for the financing thereof; NOW, THEREFORE, BE IT

RESOLVED, by the affirmative vote of not less than two-thirds of the total voting strength of the Board of Education of Wynantskill Union Free School District, Rensselaer County, New York, as follows:

Section 1. The reconstruction of and construction of an addition to the Gardner-Dickinson School, including original furnishings, equipment, machinery, apparatus, appurtenances, site improvements, and incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$5,639,000, in and for the Wynantskill Union Free School District, Rensselaer County, New York, is hereby authorized.

Section 2. The plan for the financing of the aforesaid \$5,639,000 maximum estimated cost shall consist of:

- a) the issuance of not to exceed \$3,639,000 bonds of said School District hereby authorized to be issued therefor, pursuant to the provisions of the Local Finance Law; provided, however, that the amount of bonds ultimately to be issued shall be reduced to the extent of the appropriation and expenditure of available monies therefor; and
- b) the expenditure of \$2,000,000 Capital Reserve Fund monies, hereby authorized to be expended therefor.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid specific object or purpose is thirty (30) years, pursuant to subdivision 97 of paragraph a of Section 11.00 of the Local Finance Law.

Section 4. The faith and credit of said Wynantskill Union Free School District, Rensselaer County, New York, are hereby irrevocably pledged for the payment of the principal of and interest on such bonds as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds becoming due and payable in such year. There shall annually be levied on all the taxable real property in said School District, a tax sufficient to pay the principal of and interest on such bonds as the same become due and payable.

Section 5. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the President of the Board of Education, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said President of the Board of Education, consistent with the provisions of the Local Finance Law.

Section 6. All other matters except as provided herein relating to the bonds herein authorized including the date, denominations, maturities and interest payment dates, within the limitations prescribed herein and the manner of execution of the same, including the consolidation with other issues, and also the ability to issue bonds with substantially level or declining annual debt service, shall be determined by the President of the Board of Education, the chief fiscal officer of such School District. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law, and shall otherwise be in such form and contain such recitals, in addition to those required by Section 51.00 of the Local Finance Law, as the President of the Board of Education shall determine consistent with the provisions of the Local Finance Law.

Section 7. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said School District is not authorized to expend money, or

- 2) The provisions of law which should be complied with as of the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 8. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 9. This resolution, which takes effect immediately, shall be published in summary form in the official newspaper of said School District for such purpose, together with a notice of the School District Clerk substantially in the form provided in Section 81.00 of the Local Finance Law. The bond resolution dated and duly adopted for said class of objects or purposes on April 19, 2018 is hereby superseded and repealed.

Mrs. Mack made a motion to authorize the issuance of \$3,639,000 bond and the expenditure of \$2,000,000 capital reserve fund monies.

Mr. Hirokawa seconded the motion.

Motion carried 5/0.

Discussion: Dr. Reardon provided clarification on resolution 3.19.

### 3.20 First Reading

Number	Title
6850	Retiree Benefit Procedures
6850-R	Retiree Benefit Procedures Regulation
9140.1	Staff Complaints and Grievances
9140.1-R	Staff Complaints and Grievances Regulation
9170	Meals and Refreshments
9260	Conditional Appointment – Student Safety
9320	Drug-Free Workplace
9320-R	Drug-Free Workplace Regulation
9350	Staff Requests for Accommodations Under the ADA
9520.2	Family and Medical Leave
9520.2-R	Family and Medical Leave Regulation
9520.5	Leaves of Absence
9570	Retired Employees Health Insurance
9620	Child Abuse in an Educational Setting
9645	Disclosure of Wrongful Conduct

### 3.21 First Reading Removal of Policies

Number	Title
6831	Use of School Owned Materials and Equipment
6832	Use of District Credit Card
6832-R	Use of District Credit Card Regulation
6833	Cellular Phone and Electronic Devices
6833-R	Use of Cellular Phone and Electronic Devices Regulation
8110-R	Buildings and Grounds Inspection Regulation
8111	Reporting of Hazards
8111-R	Reporting of Hazards Regulation
8120.2	Safe Use of Hazardous Chemicals
8121	First Aid
8122	Accident Reports
8411	Private Transportation

8411-R	School Bus Scheduling and Routing Regulation
8414	School Bus Safety
8414.1	Bus Driver Qualifications and Training
8414.6	Idling Prohibition for Buses and Other School Vehicles
8415	Field Trip and Extracurricular Activity Transportation
9110	Equal Employment Opportunity
9110.2	Sexual Harassment of Employees
9110.4	Employees with HIV-Related Illness
9270	Part-Time Employment
9270.1	Substitutes
9460	Incidental Teaching
9610-R	Staff Substance Abuse Regulation
9700-R	Staff Development Regulation

Discussion: Dr. Reardon provided clarification on the first reading and the removal of policies.

### 3.22 Second Reading / Approval of Policies

Number	Title
1500	Public Use Of School Facilities
8000	Support Services Goals
8110	School Building Safety
8112	Health and Safety Committee
8115	Pesticides and Pest Management
8120	Accident Prevention and Safety Procedures
8130	School Safety Plans and Teams
8330	Authorized Use Of School-Owned Materials and Equipment
8332	Use Of Cell Phones
8332-R	Use of School District Cellular Phone Regulation
8334	Use of District Credit Cards
8334-R	Use of District Credit Cards Regulation
8410	Student Transportation
8413	Transportation For Nonpublic School Students
8414.2	Bus Driver Certification and Training Reimbursement
8414.4	Video Cameras on School Bus
8414.4-R	Video Cameras on School Buses Regulation
8414.5	Alcohol and Drug Testing of Drivers
8414.5-R	Alcohol and Drug Testing of Drivers Regulation
8414.5-E	Alcohol and Drug Testing Program Acknowledgement Form
8505	Charging School Meals
8520	Free and Reduced Price Meal Services
8635	Information Security Breach and Notification
8635-R	Information Security Breach and Notification Regulation
8650	School District Compliance with Copyright Law

Mrs. Mack made a motion to approve the adoption of policy/regulation/exhibit numbers 1500, 8000, 8110, 8112, 8115, 8120, 8130, 8330, 8332, 8334, 8410, 8413, 8414.2, 8414.4, 8414.5, 8505, 8520, 8635, and 8650.

Mrs. Castle seconded the motion.

Motion carried 5/0.

## 4.0 Informational

4.1 Regular BOE Meeting June 14, 2018 @ 7 pm

4.2 Opportunity for the Public to be Heard



Mrs. Castle gave thanks to Dr. Reardon and Mrs. Angrisano for all of their hard work on the 2018-19 budget.

#### **5.0 Request for Executive Session**

Mrs. Mack made a motion to enter into executive session at 8:29 p.m. for the purposes of the medical, financial, credit, or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal, or removal of a particular person or corporation.

Mr. Hirokawa seconded the motion.

Motion carried 5/0.

#### **6.0 Return to Open Session**

Mr. Hirokawa made a motion to return to open session at 9:43 p.m.

Mrs. Mack seconded the motion.

Motion carried 5/0.

#### **7.0 Adjournment**

Mr. Hirokawa made a motion to adjourn at 9:44 p.m.

Mrs. Castle seconded the motion.

Motion carried 5/0.

Respectfully submitted,



Sharon Hillis  
Clerk of the Board

The mission of our community based school is to create a safe, compassionate, progressive learning environment that recognizes individual needs and encourages all students to strive for personal and educational excellence. As a small, suburban school district, rich with pride, we believe that by working together we can: create a dynamic program based on character, tolerance and diversity; provide opportunities for all to reach their fullest potential; empower all to achieve personal excellence and encourage a life-long love of learning.