

WYNANTSKILL UNION FREE SCHOOL DISTRICT
Organizational / Regular Meeting of the Board of Education
July 12, 2018 @ 7:00 PM
Gardner-Dickinson School Media Center
Minutes

1.0 Call to Order and Pledge of Allegiance to the Flag

The annual organizational meeting of the Board of Education was called to order at 7:00 p.m. by Mrs. Hillis, Clerk of the Board.

1.1 Record of Attendance

Mrs. Castle	Present
Mr. Hirokawa	Present
Mr. Lanese	Present
Mrs. Mack	Absent
Mr. Strang	Absent

1.2 Annual Organizational Meeting

1.3 Review of Agenda/Additions to Agenda

Dr. Reardon reviewed the agenda.

1.4 Approval of Minutes of Previous Meeting

a. June 14, 2018

Mr. Hirokawa made a motion to approve the June 14, 2018 regular meeting minutes. Mrs. Castle seconded the motion. Motion carried 3/0.

1.5 Visitors and Communication

- a. Communications to the Board of Education
- b. Opportunity for the Public to be Heard

2.0 Reports to the Board of Education

2.1 Board of Education Reports & Updates

2.2 District / Superintendent Program Report

Dr. Reardon provided the following information to the BOE:

- a. Graduation: The graduating class of 2018 was the first class to use our brand new stage. Thank you to our class advisors!
- b. Pre-K / Capital Project Update: July 10, 2018 was the Pre-K Information Night. All 15 accepted families attended, registered their children, CEO reviewed their program details and we finished the evening with a tour of the Pre-K classroom.

Discussion: Mrs. Castle asked about the number of Pre-K student.

- c. Summer Projects / Plans: The projected date for the Capital Project to be completed is July 31, 2018. The gym floors will be sanded and refinished at the end of August.

Discussion: Mr. Lanese asked if the gym floors would be repaired/sanded.

- d. Superintendent's Day: September 4 & 5th. Our staff will be receiving a welcome

back letter and Superintendent's Conference Day agenda in the coming weeks.

2.3 Principal's Report

Dr. Yodis provided the following information to the BOE:

- a. Graduation: We received a number of compliments on the stage and graduation.
- b. Hiring Committees: We had 200 applicants apply for the Kindergarten position and 100 applicants apply for the Reading position. The committee has put in many hours of screening and interviewing candidates to present to you tonight our top applicants for approval.

2.4 PTA / SEPTA Update

3.0 Appointments and Authorizations

3.1 Approve CSE/CPSE Recommendations as per attached.

Mrs. Castle made a motion to approve the CSE/CPSE Recommendations.

Mr. Hirokawa seconded the motion.

Motion carried 3/0.

3.2 Accept the resignation of Lyndy Sanger (Kindergarten Teacher) effective June 30, 2018.

Mrs. Castle made a motion to accept the resignation of Lyndy Sanger (Kindergarten Teacher) effective June 30, 2018.

Mr. Hirokawa seconded the motion.

Motion carried 3/0.

Discussion: Dr. Reardon provided clarification on the oversight of the resignation not being included on the June 2018 agenda.

3.3 Approve the following Extra-Curricular appointments for the 2018-19 school year as per the WTA Contract.

- a. Jeanine Mitchell (Builders Club)
- b. Jeanine Mitchell & Mary Alice Newell (Drama Club)
- c. Mary Alice Newell (All County Band)
- d. John LeRoy (Piano Accompanist)
- e. Daniel DiSotto, Kathy Fazioli, Mary Alice Newell, Courtney Townsend, Patti Rowe, and Lori Audi (Chaperone)
- f. Daniel DiSotto (Intramurals)
- g. Mary Alice Newell (NYSSMA Band)
- h. Jeanine Mitchell, Rebecca Delaney, Karen Keane, Gina Mahoney, Mary Alice Newell and Sarah Sepp (Odyssey of the Mind Coaches 3 Teams)
- i. Mary Therese Bucher and Kaelyn Kinley (8th Grade Advisors)
- j. Zachary Fahrenkopf and Sam Davis (Modified Boys' Soccer Coaches)
- k. Michele French and Kate Cronin (Modified Girls' Soccer Coaches)
- l. Sarah Sepp (Yearbook)
- m. Laura Horacek, Matthew Lutz, Sarah Sepp, Mary Alice Newell, Patricia Rowe, Sarah Lant, Lisa Hancock, Mary Therese Bucher, Courtney Townsend and Karen Keane (Homework Center)

Mrs. Castle made a motion to approve the following Extra-Curricular appointments: Builders Club, Drama Club, All County Band, Piano Accompanist, Chaperone, Intramurals, NYSSMA Band, Odyssey of the Mind, 8th Grade Advisors, Modified Boys' & Girls' Soccer Coaches, Yearbook and Homework Center for the 2018-19 school year as per the WTA Contract.

Mr. Hirokawa seconded the motion.

Motion carried 3/0.

- 3.4 BE IT RESOLVED that the Board of Education of the Wynantskill Union Free School District hereby approves the memorandum of agreement by and between the District and the Wynantskill Teachers Association (WTA), dated June 22, 2018, for a successor collective bargaining agreement, authorizes the Superintendent to execute the agreement and ratifies and approves the payment of money contained therein. The agreement will only be effective upon the ratification of the WTA.

Mrs. Castle made a motion to approve the memorandum of agreement by and between the District and the Wynantskill Teachers Association (WTA), dated June 22, 2018, for a successor collective bargaining agreement, authorizes the Superintendent to execute the agreement and ratifies and approves the payment of money contained therein.

Mr. Hirokawa seconded the motion.

Motion carried 3/0.

- 3.5 Approve for the 2018-2019 school year (July 1, 2018 to June 30, 2019), Mary Yodis, Principal of the Gardner-Dickinson School, will be compensated with an annual salary of \$103,044. This represents a 3 % increase from her 2017-2018 salary of \$100,043. The District reserves the right to renegotiate future raises and subsequent conditions of Dr. Yodis' current contract on file upon the completion of the 2018-2019 school year.

Mr. Hirokawa made a motion to approve the annual salary of \$103,044 for Dr. Yodis, Principal for the 2018-19 school year.

Mrs. Castle seconded the motion.

Motion Carried 3/0.

- 3.6 Approve Katie Sheehan for a three-year probationary term as a FT Remedial Reading Teacher effective September 4, 2018 @ Step 5 as per the WTA Contract.

Mrs. Castle made a motion to approve Katie Sheehan for a three-year probationary term as a FT Remedial Reading Teacher effective September 4, 2018 @ Step 5 as per the WTA Contract.

Mr. Hirokawa seconded the motion.

Motion carried 3/0.

- 3.7 Approve Jamie O'Brien for a three-year probationary term as a FT Elementary Education Teacher effective September 4, 2018 @ Step 11 as per the WTA Contract.

Mr. Hirokawa made a motion to approve Jamie O'Brien for a three-year probationary term as a FT Elementary Education Teacher effective September 4, 2018 @ Step 11 as per the WTA Contract.

Mrs. Castle seconded the motion.

Motion carried 3/0.

4.0 Informational

4.1 Regular BOE Meeting August 23, 2018

4.2 Opportunity for the Public to be Heard

Discussion: Dr. Reardon reported that the BOE is currently working on a summer retreat date/location.

5.0 Request for Executive Session

There was no request for executive session.

6.0 Return to Open Session

7.0 Adjournment

Mrs. Castle made a motion to adjourn at 7:28 p.m.

Mr. Hirokawa seconded the motion.

Motion carried 3/0.

Respectfully submitted,

A handwritten signature in black ink that reads "Sharon Hillis". The signature is written in a cursive, flowing style.

Sharon Hillis
Clerk of the Board

The mission of our community based school is to create a safe, compassionate, progressive learning environment that recognizes individual needs and encourages all students to strive for personal and educational excellence. As a small, suburban school district, rich with pride, we believe that by working together we can: create a dynamic program based on character, tolerance and diversity; provide opportunities for all to reach their fullest potential; empower all to achieve personal excellence and encourage a life-long love of learning.

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Call to Order and Pledge of Allegiance to the Flag (District Clerk)

NAMES

I Administration of Oath to Newly Elected Board Members

- a) Newly Elected Board Members; Administer Oath of Faithful
Performance in Office to newly elected board members: New
York State Constitution, Article XIII-1; Public Officers 10,30

Darcy Mack
Keith Hirokawa

Sharon Hillis, Board Clerk, administered / renew the Oath of Office to the Board of Education

II Election of Board Of Education Officers

- a) President of the Board: Ed. Law 1701, 2504, 2563

Andy Lanesey

Mrs. Castle made a motion to nominate Andrew Lanesey as President
Mr. Hirokawa seconded the motion.
Motion carried: 3/0
Board Clerk, administered the Oath of Office to Mr. Andrew Lanesey

Sharon Hillis,

- b) Vice President: Ed. Law 1701,2504,2563
Oath of Office will be administered each year

Darcy Mack

Mrs. Castle made a motion to nominate Darcy Mack as Vice President
Mr. Hirokawa seconded the motion.
Motion carried: 3-0
Sharon Hillis, Board Clerk, will administered the Oath of Office to Mrs. Darcy Mack

III Appointment of Officers (Consent Agenda)

Oath of Office will be administered each year

Mr. Hirokawa made a motion to Appoint the following Officers (Consent Agenda) Items.
Mrs. Castle seconded the motion.
Motion carried: 3/0

- a) Clerk of the Board:Ed. Law 2114,2130,2503; Comm;s Reg. 170.2
Stipend \$4,872.00

Sharon Hillis

- b) District Treasurer:Ed. Law 2122,2130,2527; Comm;s Reg. 170.2
Stipend \$12,914.00

Mary Ellen Angrisano

- c) Deputy Treasurer:Ed. Law 1720

Dr. Thomas Reardon

- d) Tax Collector:Ed. Law 2124,2527;Comm's Reg 170.2;
Town Law 37
Stipend \$ 4,778.00

Denise Fitzgerald

- e) Internal Claims Auditor:Ed. Law 1709-20a Comm's Reg 170.2
Stipend \$4,678.00

Thomas Martin

IV Other Appointments (Consent Agenda)

Mr. Hirokawa made a motion to Appoint the following Other Appointments (Consent Agenda) Items.
Mrs. Castle seconded the motion.
Motion carried: 3/0

- a) School Physician:Ed. Law 902, 1709-21; Comm's Reg 136.2
Yearly Appointment \$50.00 per hour

Riverview Pediatric

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|---|-----------------------------------|
| b) School Attorney
2nd Year of a 3 Year Contract | <hr/> Girvin & Ferlazzo, PC |
| c) Central Treasurer - Extra Classroom Activity Account: Ed. Law 2503;
Comm's Reg 173.4
Yearly Appointment No Stipend | <hr/> Denise Fitzgerald |
| d) Attendance Officer: Ed. Law 902
Yearly Appointment No Stipend | <hr/> Kathryn Fazioli |
| e) Independent Auditor: Ed. Alw 2116-a; Comm's Reg 170.2
3rd Year of a 3 Year Contract
Yearly \$13,200 | <hr/> Raymond G. Preusser, CPA/PC |
| f) Record Access Officer: Commissioner's Regulation 185.2 (a)(1)
Yearly Appointment No Stipend | <hr/> Sharon Hillis |
| g) Records Management Officer: Comm's Reg 185.2 (a) (1)
Yearly Appointment No Stipend | <hr/> Sharon Hillis |
| h) Asbestos (LEA) Designee: AHERA, Public 99-519
Yearly Appointment No Stipend | <hr/> Alfred Deguire III |
| i) Pesticide Notification Officer
Yearly Appointment No Stipend | <hr/> Alfred Deguire III |
| j) Purchasing Agent: Comm's Reg 170.2
Yearly Appointment No Stipend | <hr/> Dr. Thomas Reardon |
| k) Financial Advisors
Yearly \$ 145 an hour | <hr/> Fiscal Advisors, Inc. |

V Designations (Consent Agenda)

Mr. Hirokawa made a motion to Appoint the following Designations (Consent Agenda) Items.
Mrs. Castle seconded the motion.
Motion carried: 3/0

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|---|--|
| a) Official Bank Depository, All Funds: Ed. Law 2129,2130
Comm's reg 170.2 | <hr/> M&T Bank |
| b) Regular Meetings: Ed. Law 1708 (at least once in each quarter), 2504 | <hr/> July 12, 2018
<hr/> August 23, 2018
<hr/> September 20, 2018
<hr/> October 18, 2018
<hr/> November 15, 2018
<hr/> December 20, 2018
<hr/> January 17, 2019
<hr/> February 28, 2019
<hr/> March 21, 2019
<hr/> April 18, 2019
<hr/> May 16, 2019
<hr/> June 13, 2019 |
| c) Official Newspapers: Ed. Law 2004; General Municipal Law 103 | <hr/> Troy Record |

VI Authorizations (Consent Agenda)

Mrs. Castle made a motion to Appoint the following Authorizations (Consent Agenda) Items.
Mr. Hirokawa seconded the motion.
Motion carried: 3/0

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|--|---|
| a) To Certify Payrolls: Ed. Law 1720,2523; Comm's Reg 170.2 | <u>Dr. Thomas Reardon</u> |
| b) Conferences, Conventions, Payment Approval, Workshops Attendance: General Municipal Law 77b | <u>Dr. Thomas Reardon</u> |
| c) To establish Petty Cash Funds: Ed. Law 1709-29; Comm's Reg 170.4
Business Office \$75.00 Main Office \$50.00 | <u>Mary Ellen Angrisano Business Office</u>
<u>Kathy Fazioli Main Office</u> |
| d) Designation of Signatures on Checks: Ed. Lw 1720,2523 | <u>Mary Ellen Angrisano</u> |
| e) Alternate designee for Signatures on Checks | <u>Dr. Thomas Reardon</u> |
| f) Budget Transfers on Chief School Officer's approval:Comm's Reg 170.2 | <u>Dr. Thomas Reardon</u> |
| g) Superintendent to apply for Grants in Aid (State & Federal)
Ed Law 1711, 2508 | <u>Dr. Thomas Reardon</u> |

VII Official Undertakings (Bonds) (Consent Agenda)

Mr. Hirokawa made a motion to Appoint the following Official Undertakings (Consent Agenda) Items.
Mrs. Castle seconded the motion.
Motion carried: 3/0

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| a) District Clerk:Ed. Law 2527 | <u>Sharon Hillis</u> |
| b) District Treasurer: Ed Law 2122,2130,2527,Comm's Reg 170.2 | <u>Mary Ellen Angrisano</u> |
| c) Deputy Treasurer: Ed. Law 1720 | <u>Dr. Thomas Reardon</u> |
| d) District Tax Collector:Ed Law 2124,2527;Comm's Reg 170.2 | <u>Denise Fitzgerald</u> |
| e) Central Treasurer Activity Funds: Comm's Reg 172.5 | <u>Denise Fitzgerald</u> |
| f) Internal Claims Auditor:Ed Law 2527; Comm's reg 1702.2 | <u>Thomas Martin</u> |
| g) All persons and positions required by law or regulation to be bonded:
Public Officers Law, section 11;Comm's Reg 170.2 permit use of Faithful
Performance Blanket and in lieu of specific official undertakings | |

VIII Other Items: (Consent Agenda)

Mr. Hirokawa made a motion to Appoint the following Other (Consent Agenda) Items.
Mrs. Castle seconded the motion.
Motion carried: 3/0

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| a) Readoption of all Policies and Codes of Ethics in effect during previous year: Implied in Ed Law 1709, 2503 | |
| b) Establish Mileage Reimbursement Rate: Ed Law 2118 | <u>IRS established rate</u> |
| c) Acting Superintendent
\$125 a Day in addition to Principal Salary upon assignment | <u>Dr. Mary Yodis</u> |
| e) Driver Physicals/Drug Screening
Yearly Contract DOT Physical \$110.00 Drug Screening \$75.00 | <u>St. Peters Health Partners</u> |
| f) Establishment of School Breakfast/Lunch rates for 2018-2019 | <u>\$1.60 Breakfast / \$2.90 Lunch</u>
<u>Adult \$2.27 Breakfast / \$4.05 Lunch</u> |
| g) Set rates for Substitutes: Substitute Teachers / Teaching Assistant | <u>\$95/cert; \$80/non-cert</u> |

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Substitute Teacher Aide	\$80.00/day
Substitute Custodian	\$12.50/hour
Substitute Nurse	\$95.00/day
Substitute Food Service Helper	\$11.10/hour
Substitute Recess Aide	\$11.10/hour
Substitute Clerical	\$12.50/hour
Substitute Bus Driver	\$14.00/hour

IX Additional Appointments (Consent Agenda)

Mr. Hirokawa made a motion to Appoint the following Additional Appointments (Consent Agenda) Items.
Mrs. Castle seconded the motion.
Motion carried: 3/0

a) CSE, CPSE Committee
 Yearly Appointment No Stipend

Kimberly Herzl-Betz
Kathy Vale
Stephanie Carbone
Dr.Mary Yodis
TBA Advanced Therapy (OT)
TBA Advanced Therapy (PT)
Amy Murphy
W.U.F.S.D. Teachers
Ann Hansen (Rensselaer County)
All A.S.E.Ps / County Approved Providers

b) Section 504 Compliance Officer
 Yearly Appointment No Stipend

Dr. Mary Yodis

c) Impartial Hearing Officers
 Yearly Appointment
 \$40 an hour

Linda Agoston	Lynn Almeleh
Robert Briglio	Jaclyn Brillling ESQ
Diane Cohen	Audrey Daniel
Maryanne Dimeo	Lana Flame
Vanessa Gronbach	George Kandilakis
Jeanne Keefe	Martin Kohoe
Dora Lassinger	Michael Lazan
Nancy Lenderman	James McKeever
Tina Millman	James Monk
Christine Moore	Leah Murphy
Karen Norlander	Kenneth Ritzenberg
Jerome Schad	Jeffery Schiro
Judith Schneider	Craig Tessler
Aaron Turetsky	James Walsh
Marion Walsh	Mindy Wolman

d) Title IX Compliance Officer
 Yearly Appointment No Stipend

Amy Murphy

e) Legislative Liaison for NYSSBA, CAPSBA
 Yearly Appointment No Stipend

Eric Strang

f) Homeless Liaison Coordinator
 Yearly Appointment No Stipend

Amy Murphy

g) Special Education Surrogate Parents
 Yearly Appointment No Stipend

Marcia Andersen
Kenneth Andersen

h) Special Education Preschool Programs

Capital District Beginnings
Early Childhood Education Center
Story Place Preschool
A Child's Place at Unity House
Achievements

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i) Dignity for All Co-Coordinators
 Yearly Appointment No Stipend

Spotted Zebra Preschool
Wynantskill UFSD / CEO Headstart Pre-K

Amy Murphy & Kim Herzl-Betz

j) Audit Committee
 Yearly Appointment No Stipend

Sally Lauletta

Andrew Lanesey

Darcy Mack

k) Chief Emergency Officer
 Yearly Appointment No Stipend

Dr. Thomas Reardon

X Instructional Contracts (Consent Agenda)

Mr. Hirokawa made a motion to Appoint the following Instruction Contracts (Consent Agenda).
Mrs. Castle seconded the motion.
Motion carried: 3/0

a) Brunswick

\$9,727 for General Education
Actual Cost for Special Education

b) East Greenbush

\$8,975 for General Education
Actual Cost for Special Education

c) Averill Park

\$8,165 for General Education
Actual Cost for Special Education

d) Troy

TBD State Set Rates for General Education
TBD State Set Rates for Special Education

e) Little Red Tuition

K-6	7-8	Spec Ed
\$6,696	\$7,705	State Set

f) Tuition to Attend Wynantskill UFSD

Grades K-8 NY State Set Tuition Rates

XI Other (Consent Agenda)

Mr. Hirokawa made a motion to Adopt the District Handbooks and Safety Plan (Consent Agenda).
Mrs. Castle seconded the motion.
Motion carried: 3/0

- a.) Code of Conduct
- b) District Safety Plan
- c) Athletic Handbook