

2024-2025 Budget Development Draft

October 19, 2023	Present 2024-2025 calendar and budget development procedures for Board of Education Adoption
January 2024	Dr. Yodis meets with building program representatives
February 2024	Administration considers program budget
February 16, 2024	Present preliminary budget forecast and budget assumptions to BOE (as available)
March 1, 2024	School districts must submit any information necessary for the calculation of the tax levy limit to the State Comptroller
March 4-8, 2024	Budget workshop if needed
March 21, 2024	Present the tentative draft budget for the 2024-2025 school year (as available)
March 18-22, 2024	Budget workshop if needed
April 4, 2024 Dates To Advertise: April 4, 18, 25, & May 2	<p>Publish first of four legal notices of the budget vote and board election. Must advertise 4 times within seven weeks of the vote.</p> <p>Prepare absentee ballot applications, absentee ballots, related envelopes, and directions. Obtain the locked ballot box for absentee ballots.</p>
April 19, 2024	Deadline for submission petitions for propositions to be placed on ballot (30 days preceding budget vote).
April 22, 2024	<p>School board candidate nominating petitions (with 100-word candidate bio) & voter submitted petitions due in the district clerk's office by 5:00 p.m.</p> <p>Inform candidates of legal requirements for all candidates for election to BOE to file sworn statements of campaign contributions and distribute informational material. First sworn statement filed with the District Clerk and Commissioner of Education 30 days prior to vote.</p>
April 23, 2024	<p>Determine the names of all candidates duly nominated and the propositions and referenda to be voted for on the ballot</p> <p>9 AM Ballot drawing by the District Clerk of the Order of Listing.</p>
April 18, 2024	Superintendent presents the budget to the BOE for approval. BOE adopts property tax report card. Submit property tax card to local newspapers.
April 26, 2024	Last day to distribute military ballots (25 days prior to vote)

May 7, 2024	Budget statement and required attachments available 7 days prior to the budget hearing
May 14, 2024	Budget Hearing presented in 3 components: Administrative, Program, Capital
May 16, 2024	Budget notice must arrive in homes after Budget Hearing but no later than 6 days prior to Budget Vote
May 18-21, 2024	The District Clerk must maintain a list of names of those residents who were given an absentee ballot and make sure the list is available for public inspection. Second Sworn statement of campaign contributions or loans by candidates for membership on the BOE to be filed with the District Clerk and the Commissioner of Education
May 21, 2024	Annual Budget Vote & School Board Election
May 23, 2024	BOE to certify & adopt budget vote, and the BOE candidate election results
June 18, 2024	Budget revote 12:00-9:00 PM if needed
July 1, 2024	Implement 2024-2025 Budget

- Events highlighted in blue occur during regularly scheduled BOE meetings.